Cc: Ann Yang[anny@hermosabch.org]; City Council[citycouncil@hermosabch.org]; Ken

Robertson[krobertson@hermosabch.org]; Glen Kau[gkau@hermosabch.org];

gary@mammet.net[gary@mammet.net]; walterbooty@outlook.com[walterbooty@outlook.com]

To: Records Request[recordsrequest@hermosabch.org]

From: tony higgins

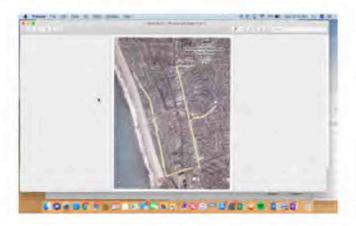
Sent: Mon 12/3/2018 7:59:53 AM

Subject: Fwd: Public Records Request (PRR)

Anthony Higgins request (1).pdf Anthony Higgins request (2).pdf Anthony Higgins 111418.pdf CityBoundary on Herondo.pdf

Dear City Clerk,

As part of a recent Public Records Request (PRR) related to the Hermosa Avenue Pavement Project I received the truck-route map that is pictured below.

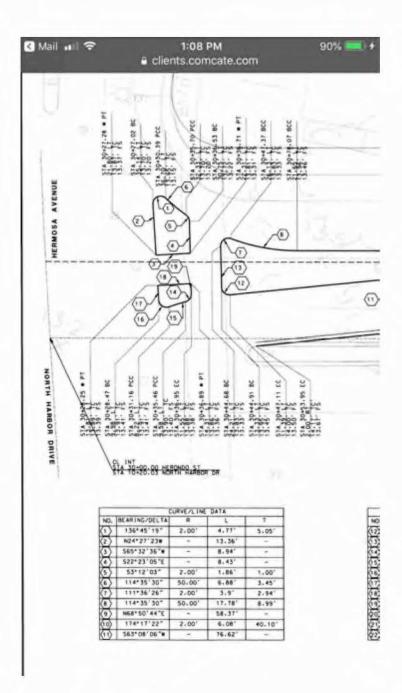


In order to better understand the cities truck-route plans going forward I request info on the following:

1. Any emails, documents or meeting notes that explain why the particular route pictured above was selected for the Hermosa Avenue pavement project.

Note: Im specifically interested in information and documentation on safety, and/or quality of life factors that were considered in the selection of this route; not just the logistical reasons. (i.e. the availability of a convenient staging area).

2. Any information, documents or discussions sheding light on the maximum size of trucks that can use this route given the Herondo Island Berms depicted in the engineering drawing below;



Note: I am providing the engineering drawings from the HERONDO STREET HARBOR DRIVE GATEWAY IMPROVEMENT PROJECT, JOB NO. 40900 to assist the city of HB in determining **effect** of the berms on large delivery & construction truck traffic flow and route selection.

Note: This turn-radius and truck-traffic flow impact analysis probably should have done at the time Redondo shared the engineering plans with Hermosa Beach; but per my earlier PRR but apparently those records have been lost or the analysis was never done. See attached PRR.

3. Info on any potential or known problems the Herondo Island berms might pose for trucks using this route, that have been reported as a function of the Hermosa Ave Pavement project OR documented by city engineers, city officials, city contractors or mentioned by truck drivers using the above pictured Herondo Ave truck route.

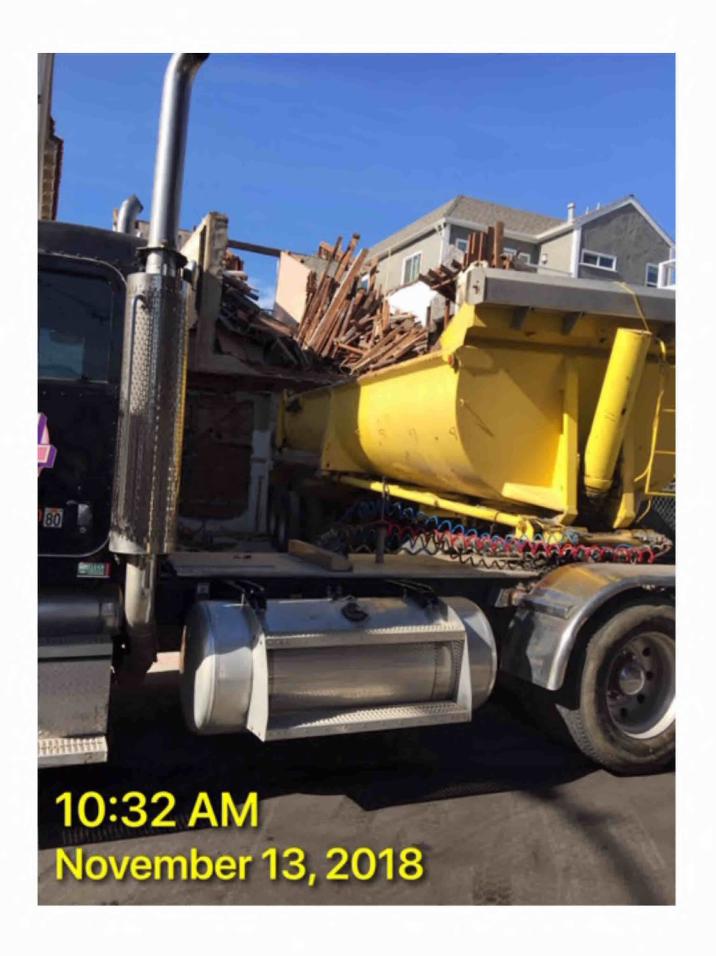
NOTE: what I'm getting at: is Herondo a viable direct-route for large construction and big rig delivery trucks trucks even with the berms? This comes directly into play with the evaluation of the Plaza Hotel Project and its 7,500 truck trips.

4. The maximum dimensions and GVW of Hermosa Ave pavement project trucks using the above pictured route.

Note: this information also I may come into play in the Plaza Hotel EIR Truck Route selection process so I believe it is a reasonable request especially if the berms are cited as a reason not to use Herondo.

5. Were any big rig-dump trucks (shown below) used in the Hermosa Ave Project and if so did they use Herondo for *ingress* to Hermosa Ave northbound?

Note: these big-rig dump trucks seem to be the **new vehicle of choice** for residential and commercial demolition on the west side of Hermosa Beach so if the drivers don't want to use Herondo because of difficulty negotiating the berms it has a significant impact on truck flow.



6. I understand that issue of AVP truck routes have been referred by the city council to **both** the City Attorney & Community Resources to determine if they comport with the direct-route provisions of cvc35703 and HBMC 10.24.040.

In light of this I again request emails, notes or documents related to this council request as discussed in the 10/27/18 council meeting and info on any responses by any department to this request.

- 7. Any info on the effects the Herondo berms might have on the truck-route selection for future commercial or residential construction, delivery to the Hermosa Avenue or Plaza Area businesses OR the Truck-Route selection in support of future special events (e.g fiesta or AVP).
- 8. Any info on discussions or plans to remove or modify the Herondo Berms to make them more truck-friendly.
- 9. A list of any citations that have been issued in the past year related to the no trucks signs on 27th.

Note: this goes to my many unanswered requests that the city council direct the HBPD to enforce the direct route laws for large delivery trucks that are now often using 27th as a truck-route to get to Hermosa Ave and Plaza Area businesses with impunity.

8. Any city documents or emails discussing the enforcement of the no trucks signs ON 27th and/or the direct-route laws in the past 3 years

Thank You Anthony Higgins

Begin forwarded message:

From: Lucho Rodriguez < lrodriguez@hermosabch.org >

Date: November 26, 2018 at 11:03:32 AM PST **To:** tony higgins story.higgins123@gmail.com

Cc: Linda Abbott labbott@hermosabch.org, Elaine Doerfling labbott@hermosabch.org,

Lizanne Castillo < lcastillo@hermosabch.org >, Lucho Rodriguez

<lrodriguez@hermosabeh.org>

Subject: Public Records Request (PRR)

Dear Mr. Higgins;

Please see the responses to your PRR below;

They frame the specific information I am requesting below:

- 1. All documentation on the justifications for the island berms on Herondo.
- 2. All documentation any studies to of the city-wide effect on truck flow as a consequence of the placement of these berms?
- 3. Documentation on any discussion by city engineers or city administration regarding the likely effect of these berms on the flow of truck traffic?
- 4. Any documentation or notifications given to the residents of 27th street about the changes in truck flow to 27th that were likely to be caused by the placement of these berms
- 5. All documentation on public hearings related to making 27th street a truck-route.
- 6. All documentation on discussions by city staff and the HBPD about making 27th street the primary truck-route the aforementioned businesses.
- 7. All documentation on when the city actually made the decision to use 27th street as the primary truck route for ingress to the aforementioned businesses.
- 8. Any documentation on cities efforts to address the safety concerns identified in the following safety assessment document, past, present or future.
- 9. Copy of the CEQD Negative-Finding for the Herondo Island-Berm project.

RESPONSE:

- 1. No records found
- No records found
- 3. No records found
- 4. No records found
- 5. No records found
- 6. No records found
- 7. No records found
- 8. No records found
- No records found

I also request any memos on record discussing whether safety, health and/or quality of life studies related to truck traffic on 27th street as part of:

- 1. any of the pier avenue renovations in the past 25 years,
- 2. Any Herondo berm placement projects whether commissioned by the city of Hermosa or Redondo,
- 3. The recent Hermosa Avenue renovation to 14th street that included installing curb-extensions that restrict large trucks from turning right from Hermosa Avenue northbound.

RESPONSE:

- 1. No records found
- 2. No records found
- 3. No records found

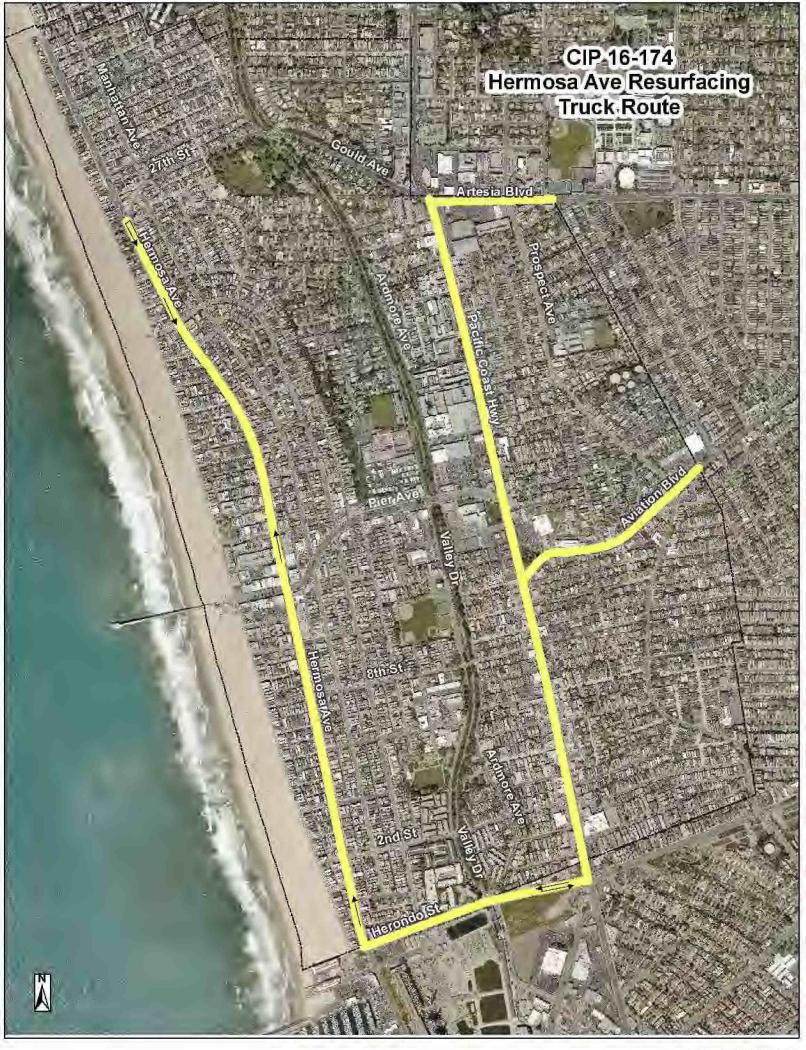
Finally I request drawings showing how the how the berms overlay the city boundary line.

 Attached is a GIS representation of the City boundary on Herondo Street.

Plans for the project which also show the boundary between the City of Hermosa Beach and City of Redondo Beach can be obtained from the City of Redondo Beach.

Regards,

Lucho Rodriguez, P.E., QSD Deputy City Engineer City of Hermosa Beach 1315 Valley Drive Hermosa Beach, CA 90254-3885 310-318-0210



To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Ben Johnson[bjohnson@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]; Leeanne Singleton[lsingleton@hermosabch.org]

From: John Wolitarsky

Sent: Mon 12/10/2018 2:42:35 PM Subject: Hermosa Meeting Minutes #10

Meeting 10 - Minutes.pdf

Lucho,

Please find attached the minutes for construction progress meeting #10.

Let me know if you have any questions or require additional information.

Sincerely,



is now



John A. Wolitarsky Project Manager

jwolitarsky@andpen.com

O: 310.359.1203 M: 949.339.9154 1960 E. Grand Ave., Suite. 300, El Segundo, CA. 90245 www.ardurra.com Note new logo and website!



Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 10



Minutes

Contractor: All American Asphalt

DATE: November 27, 2018

CONTRACT SUMMARY		N IP Date: September 17, 2		
Time	Working Days	Cost	Amount	
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46	
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0	
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46	
Total Current Contract Time (working days)	80	Value Processed through Pay Application #2:	\$313,335.42	
Working Days elapsed through meeting date:	48	Liquidated Damages to Date)	\$0	
Working Days Remaining	32			
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$1,847,529.04	

NO	DISCUSSIONS/COMMENTS	ACTION E	Y DUE DATE	STATUS
A	Preliminary Matters:			
A.1	Introductions of Key Personnel & Sign-in Sheet	N/A		
A.2	Project Overview This project will consist of street improvements along Hermos St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA co Install Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?			
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the star per the city's ordinance. All parties have concurred working the city's Schedule: City Hall is closed every other Friday, but available. Holidays during this Contract are: Labor Day Veterans Day Noverthanksgiving Holiday Construction Moratorium	otember 03, 2018 vember 12, 2018 vember 22 & 23, 2018 vember 24, 2018 thru nuary 04, 2019 ace from December 24,		





NO	DISCUSSIONS/COMME	ENTS	ACTION BY	DUE DATE	STATUS
A.4	Lucho Rodriguez, P.E. John Deputy City Engineer Ande 1315 Valley Drive 1960 Hermosa Beach 90254 El Se Irodriguez@hermosabch.org Cell:	struction Manager: n A. Wolitarsky erson Penna Partners, Inc. D E. Grand Avenue, Suite 300 egundo, CA 90245 (949) 339-9154 tarsky@andpen.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the cowill be the point of contact for the project -Identify Individual and obtain contact information.	ontractor's representative and	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meetilist of all meeting attendees. The meeting minutes will actions and their associated deadlines and the status of discussed every week	also include any required	APP		
В	Local Services & Permit Coordination			4	
B.1	City of Hermosa Beach Encroachment Permit and -Notice with city	City license required	AAA		
B.2	Police The Police must be notified of any work that affects the	eir operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that roadways.		AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.		City		
C	Utility Coordination				
C.1	Water All utilities must be notified of any work that affects the	ir services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects the		AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects the	ir services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects the		AAA	As Applicable	
D	Public Relations and Notifications			ONGOING	
D.1	Construction Notices / Public Notifications / Flyers Three CMS Signs at project beginning: one (two provide by AAA and one purchased by Notification for work on the strand distributed)	at each end of project section City)	AAA / City / APP AAA / City / APP	ASAP	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend. Logged in mural complaint at 17th Street by homeowner. AAA to mitigate. -Complete Construction Notice for work along Strand to be prepared and approved by PW/City Manager's office prior to distribution.	City	N/A	
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	
Е	Safety & Security			
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F,1	NTP Notice to Perform start date was September 17, 2018			CLOSED
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule – Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locationsAAA to submit revised schedule by end of day, Oct 16. Revised schedule is received but needs to match the 2 week look ahead schedule. AAA to revise and resubmitThe revised schedule was again requested as well as traffic control plans for concrete work on the strandStrand traffic control plan submitted. To be reviewed and sent back to AAA. Strand traffic control plan approved -Sawcutting to continue on strand. Coordination with film crew at 10th Street to determine if Noise levels acceptable CPE to continue with signal pole foundationsNeed an updated schedule from AAA	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached) -Comments made about concrete placement at Foundations for street light poles and max height of placement to be 5 feet from the bottom. Question about the use of corrugated metal pipe. RFI to be prepared.	AAA	Weekly	
F.5	Sub-contracts -			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM CPRs are being submitted weekly.	AAA,	Ongoing	
1	Change Orders – See PCO Log (None to date):			
L1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO must be approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work. • Awaiting price for additional work on Pier. AAA to submit 10-25-16.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment			
J	Submittals – See Submittal Log			J
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been. -2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soon. -Traffic Poles -Bus Shelter — Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants -Cage submittal for street signal pole foundation not approved. CPE Inc. alerted and working anyway. -Re-Sent Cage submittal to engineer of record for review/approval. -City engineer claims CPE bent cage rebar in the field.	AAA		
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFI's must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		





Minutes

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
L	Project Payments			
L	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment SchedulePayment Application #2 submitted. City Engineer to process.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built markups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
М	Field Operations and Quality Control			
M.1	Water pollution control and other environmental issues shall conform to Section 7-1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M.4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M,5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72-hour notice is required for call-outs.	AAA		

Page 5 of 6





Minutes

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
N.	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	 Questions / Comments / Contractor's Items for Discussion City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. (These ramps to be re-constructed next week) City will let AAA know which ramps are unacceptable AAA requested final direction on strand concrete color and concrete finish required. City/APP has provided direction. City may remove Duratherm from the project Parking meter at 15th needs to be sacked with "No Parking" sign (City to undertake work) City engineer wants 12"x12" mock up of proposed concrete finish at the strand prior to starting work. Mock-up will be ready for review on 12-11-2018 City inquired on best time for tree trimming along Hermosa. City will schedule for 11-15 to 11-16, 2018 -Work has been completed 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: To be determined	ALL		

City of Hermosa Beach Page 6 of 6



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 10



SIGN IN LOG

DATE: November 27, 2018

pitials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
W	John Wolitarsky		Anderson Penna Partners	949-339-9154		iwolitarsky@andpen.com
	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
· F	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
X	Lucho Rodriguez		City of Hermosa Beach	310-318-0210		lrodriguez@hermosabch.org
3)	David Pressly		Anderson Penna Partners	949 419382		dpressly@andpen.com
	Glen Kau	-	City of Hermosa Beach			gkau@hermosabch.org
	Edward Ryu	ļ.:	All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
9	Matt Steele		City of Hermosa Beach	310-318-0208		msteele@hermosabch.org



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 10



SIGN IN LOG

DATE: November 27, 2018

Initials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
しろ	Leeanne Singleton		City of Hermosa Beach	310-318-0252		Lsingleton@hermosach.org
	Noe Ontiveros		C.P.E	626-589-8069	ý-	noeontiveros77@yahoo.com
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	<u> </u>	1,000-31		-		
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-						
		1.				

Cc: City Council[citycouncil@hermosabch.org]; Glen Kau[gkau@hermosabch.org]; Ann

Yang[anny@hermosabch.org]; gary@mammet.net[gary@mammet.net];

walterbooty@outlook.com[walterbooty@outlook.com]; ryan@easyreadernews.com[ryan@easyreadernews.com]

To: Suja Lowenthal[suja@hermosabch.org]

From: tony higgins

Sent: Wed 10/31/2018 9:18:32 AM

Subject: Hermosa Ave Project. Specified Truck Route NOT being Followed

Meeting 01 - PreCon Minutes Rev 1.pdf

Meeting 02 - Minutes.pdf

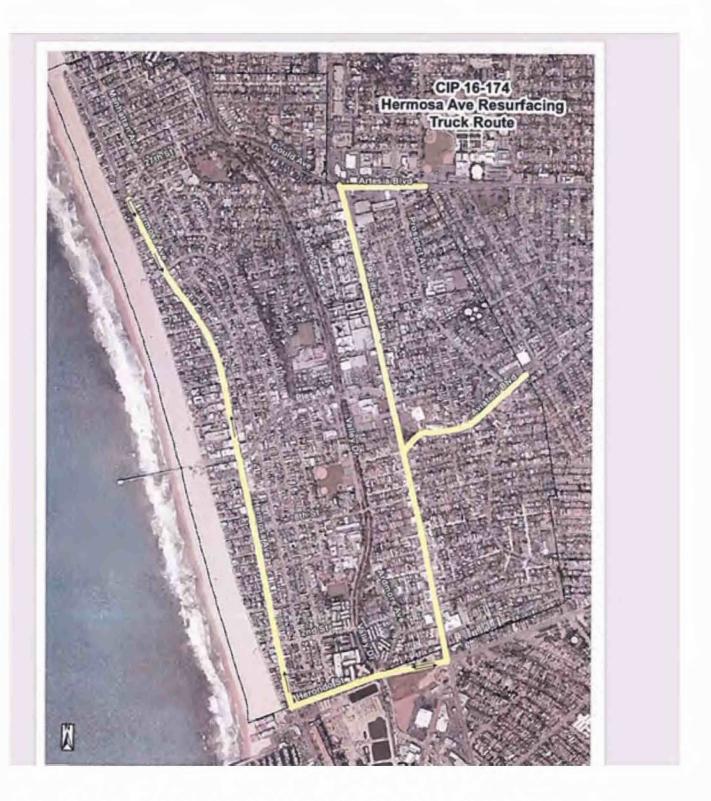
Re: Hermosa Avenue Pavement Project 9/25/2018 Meeting Minutes - attached.

Contractor: All American Asphalt

Dear Ms Lowenthal,

The following image from the 9/25 Public Works / All American Asphalt meeting minutes shows the approved truck route for the Hermosa Ave Pavement Project.

See minutes #2 at end of this thread.



Ms Lowenthal, please at the above approved truck route for the Hermosa Ave Project.

It is clear and unambiguous.

The trucks associated to this project are to use Herondo for ingress and egress.

Yet that is not what is happening.

For instance, yesterday, fully loaded 10 wheel dump trucks weighing over 30,000 lbs by my estimate were rolling up and down 27 all morning. For a couple of hours they were spaced about 5-10 minutes apart.

Even 60,000 lb cement trucks were rolling up 27th.

I sent you an email on that yesterday.

I've also sent at least 6 emails to Public Works on different days when **All American Asphalt** Trucks were heavily utilizing 27th instead of Herondo as required.

For the reasons I've documented ad-nauseam, the city is rolling the dice with our safety and health both on 27th and on Gould adjacent to Valley Park.

Why is the city continuing to allow All American Asphalt to break the agreement?

Why doesn't the City respond to any of my many complaints about this vendor over the past 6 or so weeks?

What specifically has the City done to stop this vendors rogue activity?

Since All American Asphalt is clearly breaking its agreement with the city can we at least get the police to talk to the contractor and inform them that if they continue to ignore the agreement to use Herondo for ingress & egress they will be cited by the HBPD and it's a misdemeanor offense.

Thank You

Anthony Higgins

Begin forwarded message:

From: Lizanne Castillo castillo@hermosabch.org

Date: October 15, 2018 at 6:07:33 PM PDT

To: "tony.higgins123@gmail.com" <tony.higgins123@gmail.com>

Cc: Lucho Rodriguez lrodriguez@hermosabch.org, Liz Zeigler lzeigler@hermosabch.org,

Glen Kau <gkau@hermosabeh.org>

Subject: FW: Public records request - Hermosa Ave Project

Hello,

Attached are the minutes for project meeting #2 of the Hermosa Repaving project CIP 16-174 where the project truck route was documented and the exhibit is attached. At the previous Preconstruction meeting, the subject had been discussed verbally only and it is referred to on minutes #1.

This completes your public records request.

From: tony higgins < tony.higgins123@gmail.com>

Sent: Thursday, October 11, 2018 2:28 PM

To: Lizanne Castillo < lcastillo@hermosabch.org>

Cc: Glen Kau < gkau@hermosabch.org>

Subject: Public records request - Hermosa Ave Project

Hello Ms. Castillo

Do you have any sense of when the Hermosa Av pavement project public information request attached below will be filled?

Can I reserve the right to append it to my written comments on the Plaza Hotel project EIR due next Tuesday at some after the due date for written responses?

Please note the public info i receive may very well be relevant to both the ongoing Hermosa Av project and the Plaza Hotel EIR.

As long as I can append that info to my written response to the plaza EIR after its due date there is no urgency.

Thank You.

Anthony Higgins

To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Todd Simon[tsimon@allamericanasphalt.com]; Edward

Ryu[Eryu@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]

From: John Wolitarsky

Sent: Mon 11/26/2018 2:09:47 PM

Subject: Hermosa Beach, Hermosa Ave - Meeting 9 Minutes

Meeting 09 - Minutes.pdf

Lucho,

Please find attached for your information and records a copy of the minutes for construction progress meeting #9.

Also included is the sign-in sheet, look ahead schedule, and the approved traffic control plans for the Strand.

Should you have any questions or require additional information, please don't hesitate to contact me.

Sincerely,



John A. Wolitarsky Project Manager

jwolitarsky@andpen.com
O: 310.359.1203
M: 949.339.9154
1960 E. Grand Ave., Suite. 300, El Segundo, CA. 90245
www.ardurra.com
Note new logo and website!



Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 9



Minutes

Contractor: All American Asphalt

DATE: November 13, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: September 17, 2		
Time	Working Days	Cost	Amount	
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46	
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0	
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46	
Total Current Contract Time (working days)	80	Value Processed through Pay Application #1:	\$64,298.68	
Working Days elapsed through meeting date:	40	Liquidated Damages to Date)	\$0	
Working Days Remaining	40			
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,096,565.78	

NO	DISCUSSIONS/COMMENTS		ACTION BY	DUE DATE	STATUS
A	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Hermosa Avenue between 10th St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA compliance Install Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the st per the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, b available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	with the start time.	N/A		





NO	DISCUSSIONS/COMM		ACTION BY	DUE DATE	STATUS
A.4	Lucho Rodriguez, P.E. Jo Deputy City Engineer An 1315 Valley Drive 19 Hermosa Beach 90254 El Irodriguez@hermosabch.org Ce	nstruction Manager: hn A. Wolitarsky derson Penna Partners, Inc. 60 E. Grand Avenue, Suite 300 Segundo, CA 90245 II: (949) 339-9154 olitarsky@andpen.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the will be the point of contact for the project -Identify Individual and obtain contact information.	contractor's representative and	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the mellist of all meeting attendees. The meeting minutes will actions and their associated deadlines and the status discussed every week	ll also include any required	APP		
В	Local Services & Permit Coordination				
B.1	City of Hermosa Beach Encroachment Permit and Notice with city	d City license required	AAA		
B.2	Police The Police must be notified of any work that affects to	heir operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work the roadways.	at affects their operations or the	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.		City		
C	Utility Coordination				
C.1	Water All utilities must be notified of any work that affects the	neir services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects the		AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects the	neir services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects the		AAA	As Applicable	
D	Public Relations and Notifications			ONGOING	
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City)		AAA City APP	ASAP	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend. Logged in mural complaint at 17th Street by homeowner. AAA to mitigate. -Complete Construction Notice for work along Strand to be prepared and approved by	City	N/A	
	PW/City Manager's office prior to distribution.			
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	
E	Safety & Security			el
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP Notice to Perform start date was September 17, 2018			CLOSED
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule – Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locationsAAA to submit revised schedule by end of day, Oct 16. Revised schedule is received but needs to match the 2 week look ahead schedule. AAA to revise and resubmitThe revised schedule was again requested as well as traffic control plans for concrete work on the strandStrand traffic control plan submitted. To be reviewed and sent back to AAA. Strand traffic control plan approved -Revised schedule submitted prior to meeting. Discussed possibility of moving up concrete demo work on strand. AAA to verify notifications required prior to strand improvements starting. Notifications to be prepared by APP and reviewed by PW/City Manager's Office.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached) -Comments made about concrete placement at Foundations for street light poles and max height of placement to be 5 feet from the bottom. Question about the use of corrugated metal pipe. RFI to be prepared.	AAA	Weekly	
F.5	Sub-contracts -			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS				
F.6	Documentation and tracking controls							
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All						
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.							
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction					
G	Contract Compliance							
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	vork and Reporting requirements: AAA Conctor's Daily Reports – must report daily manpower, equipment and materials Dail y tickets). Prior week submitted each Monday to John Wolitarsky (electronic Sub						
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM CPRs are being submitted weekly.	AAA,	Ongoing					
1	Change Orders – See PCO Log (None to date):							
L1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO must be approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work. • Awaiting price for additional work on Pier. AAA to submit 10-25-16.	AAA, City, APP						
1.2	Claims and Protests Notification Requirements							
I.Z	olainis and Process Normodulon requirements							
1.3	No CO / No Payment							
J	Submittals – See Submittal Log							
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been. -2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soon. -Traffic Poles -Bus Shelter — Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants -Cage submittal for street signal pole foundation not approved. CPE Inc. alerted and working anyway. -Re-Sent Cage submittal to engineer of record for review/approval. -City engineer claims CPE bent cage rebar in the field.	AAA						
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA						
K	RFI's - See RFI Log	17,						
K.1	RFI Process: RFI's must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP						





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
L	Project Payments			
L	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment SchedulePayment Application #1 submitted. City Engineer to process.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built markups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M. 4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M,5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72-hour notice is required for call-outs.	AAA		





Minutes

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
N.	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	 Questions / Comments / Contractor's Items for Discussion City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. (These ramps to be re-constructed next week) City will let AAA know which ramps are unacceptable AAA requested final direction on strand concrete color and concrete finish required. City/APP has provided direction. City may remove Duratherm from the project Parking meter at 15th needs to be sacked with "No Parking" sign (City to undertake work) City engineer wants 12"x12" mock up of proposed concrete finish at the strand prior to starting work. City inquired on best time for tree trimming along Hermosa. City will schedule for 11-15 to 11-16, 2018 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: Tuesday, November 27, 2018 at 10:00 AM	ALL		

City of Hermosa Beach Page 6 of 6



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 09



SIGN IN LOG

DATE: November 13, 2018

nitials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
W	John Wolitarsky		Anderson Penna Partners	949-339-9154		iwolitarsky@andpen.com
	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
y	Ben Johnson	1	All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel	1	All American Asphalt	951-570-3021		
	Todd Simon	1	All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
W	Lucho Rodriguez		City of Hermosa Beach	310-318-0210		Irodriquez@hermosabch.org
D	David Pressly		Anderson Penna Partners	949 4169382		dpressly@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
1	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
W	Matt Steele		City of Hermosa Beach	310-318-0208		msteele@hermosabch.org

15 Leeanne Singleton

City of Hermosa



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 09



SIGN IN LOG

	•			7		DATE: November 13, 2018
Initials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
	Leeanne Singleton		City of Hermosa Beach	310-318-0252		Lsingleton@hermosach.org
	Noe Ontiveros		C.P.E	626-589-8069		noeontiveros77@yahoo.com
31						
	1					

CURB RAMP SCHEDULE TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

	Current Week		ék	Project: Hermosa Beach - Hermosa Ave Pavemement Resurfacing Pro CIP 16-174 Location: Hermosa Ave	All American Asphalt All American Aggregates General Contractor CA State LIC #267073-A	t 1st Week Look tes Ahead Ahead		ok			2nd	Ah	ead				Period: 11/26/2018 to 12/7/2018				
М	T W	/ T	F	S S	Description of Work	Subcontractor	26 M	27 T	27 28 29 T W T		30 F	1 S	2	3 M	4 T 1	5 6 N T		7 F	8 S	9	Comments
		T	П		Footing	California Professional Engineering	Х	Х	Х	X	Х						T		T		
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ALL AMERICAN ASPHALT ALL AMERICAN AGGREGATES

T 951-736-7600 F 951-739-4671 P.O. BOX 2229, CORONA, CA 92878-2229

CONTRACTORS LICENSE #267073 AC12 DIR #1000001051

Submittal#022R1

November 9th, 2018

City of Hermosa Beach Attn Lucho Rodriguez 1315 Valley Drive Hermosa Beach, CA 90254-3885

RE: Hermosa Avene Pavement Resurfacing Project (10th Street to Greenwich Village Road) CIP 16-174

Dear Mr. Rodriguez:

Enclosed you will find the following submittal for your review and approval regarding the above referenced project.

1. All American Asphalt: Traffic Control Plan for the Strand (Updated)

If you should have any questions or require any additional information, please feel free to contact Edward Ryu at (951) 736-7600 ext 215.

Thank you,

Edward Ryu Estimator / Project Manager O.951-736-7600 Ex215 C.951-757-8210



SHOP DRAWING / SUBMITTAL REVIEW

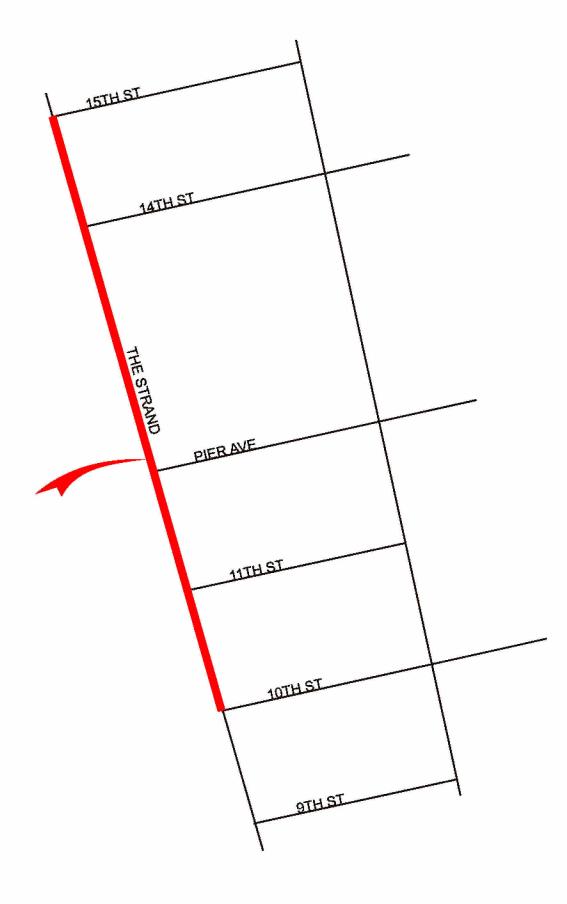
PROJ. NO.:	CIP 16-174	SUBMITTAL NO.:	022 R1
DATE:	11-16-2018	BY:	
			John A. Wolltarsky
X	NO EXCEPTION TAKEN		NO EXCEPTION TAKEN - AS NOTED
	SUBMIT SPECIFIED ITEM		REVISE AND RESUBMIT
	RECEIVED AND FILED		REJECTED

Review is only for general conformance with the design concept of the project and general conformance with the information included in the Contract Documents. Any action shown is subject to the requirements of the drawings and specifications. Contractor is responsible for: correlating and confirming dimensions at the job site; techniques of construction; coordination of its work with that of other trades; and performing work in a safe and satisfactory manner.

CONTRACTOR INSTRUCTIONS

- 1. All traffic control devices shall conform to the latest edition of California Manual on Uniform Traffic Control Devices(CA MUTCD), and the Standard Specifications for Public Works
- 2. The City Engineer or his representative has the authority to initiate field changes to
- assure public safety.
- All traffic control devices shall be removed from view when not in use and by Friday end of work day, and before holidays. Work hours shall be restricted between 8:00 A.M. TO 6:00 P.M. unless approved otherwise.
- Trenches must be back filled or plated during non-working hours Monday thru Thursday only. No trenches or plates allowed
- after end of working day, Friday, or before a holiday.
- Pedestrian controls shall be provided as shown on the plans.
- Temporary "NO PARKING" signs will be posted 24 hours prior to commencing work.
- Access to driveways will be maintained at all times unless other arrangements are made. 9. All striping removed or damaged, will be replaced by the contractor within 24 hours
- (or replaced with temporary tape).
- 10. All workers shall be equipped with a class three vest (or a reflective vest at night). All flaggers shall also be equipped with a hard hat, C28 "Stop/Slow" paddle and shall be
- trained in the proper fundamentals of flagging traffic. 11. Any work that disturbs normal traffic signal operations shall be coordinated with the
- Traffic Division, 48 hours prior to beginning of construction.
- 12. The contractor shall maintain all traffic control devices 24 hours per day and Monday thru Thursday, all TC devices shall be removed by end of workday, Friday, or before a Holiday.

TEMPORARY TRAFFIC CONTROL PLANS CITY OF HERMOSA BEACH



LOCATION MAP



GENERAL TRAFFIC CONTROL NOTES:

- 1. THE APPLICATION OF THE SPECIFICATION FOR THE WORKSITE TRAFFIC CONTROL SHALL CONFORM TO THE STATE OF CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD), CHAPTER 6 OF THE 2014 EDITION, THE WORK AREA TRAFFIC CONTROL HANDBOOK (WATCH MANUAL), LATEST EDITION, CALTRANS SPECIFICATIONS AND STANDARD PLANS, AND THE CITY OF HERMOSA BEACH STANDARDS LATEST EDITIONS.
- 2. THE NAME AND PHONE NUMBER (24-HOUR AVAILABILITY) OF ALL AMERICAN ASPHALT 24 HR EMERGENCY CONTACT IS BEN JOHNSON 951-232-3953. ANY CHANGE IN THE ASSIGNED PERSONNEL OR PHONE NUMBER SHALL BE REPORTED IMMEDIATELY TO THE INSPECTOR. THE CONTRACTORS SAFETY COORDINATOR AND/OR TRAFFIC CONTROL DEVICE MAINTENANCE INSPECTOR SHALL MAKE PERIODIC INSPECTIONS OF TRAFFIC CONTROL DEVICES THROUGHOUT THE DAY AND NIGHT TO INSURE THAT CONTROLS ARE PROPERLY LOCATED AND IN GOOD REPAIR. THE ABOVE PERSONNEL SHALL HAVE THE WORKSITE TRAFFIC CONTROL PLANS ON SITE AND AVAILABLE AT ALL
- 3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR PERFORMING WORK FOR THE PROJECT TO INSTALL AND MAINTAIN THE TRAFFIC CONTROL DEVICES AS SHOWN HEREIN, AS WELL AS ANY SUCH ADDITIONAL TRAFFIC CONTROL DEVICES AS MAY BE REQUIRED BY THE CITY. THE TRAFFIC CONTROL PLAN INSTALLED SHALL PROVIDE FOR SAFE MOVEMENT OF VEHICULAR, PEDESTRIAN AND BICYCLE TRAFFIC THROUGH AND AROUND THE WORK AREA AND PROVIDE MAXIMUM PROTECTION AND SAFETY TO CONSTRUCTION WORKERS.
- 4. ALL TRAFFIC CONTROL DEVICES SHALL BE KEPT IN THEIR PROPER POSITION AT ALL TIMES AND SHALL BE REPAIRED, REPLACED, OR CLEANED AS NECESSARY TO PRESERVE THEIR APPEARANCE AND CONTINUITY.

- 5. THE CITY OF HERMOSA BEACH HAS THE RIGHT TO OBSERVE THE TRAFFIC CONTROL IN USE AND TO MAKE ANY CHANGES DEEMED NECESSARY BY FIELD CONDITIONS, ANY CHANGES SHALL SUPERSEDE THESE PLANS AND WILL BE DONE SOLELY AT THE CONTRACTORS EXPENSE.
- 6. ORANGE COLORED ENGINEERING GRADE REFLECTIVE OR BRIGHTER SHEETING SHALL BE USED AS THE BACKGROUND FOR ALL CONSTRUCTION MAINTENANCE WORK ZONE AND WARNING SIGNS USED WITHIN THE WORKSITE TRAFFIC CONTROL AREA. IF NOT SPECIFIED BY THE STANDARDS LISTED IN NOTE 1 ON THIS PLAN.
- 7. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE REMOVED FOLLOWING THE COMPLETION OF THE CONSTRUCTION PHASE. THE PERMANENT TRAFFIC CONTROL DEVICES SHALL BE RESTORED BY THE CONTRACTOR AS OPERATIONS REVERT BACK TO THE DEVICES' INTENDED USE.
- 8. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAINTAIN ACCESS TO ALL PUBLIC AND PRIVATE DRIVEWAYS IN THE CONSTRUCTION AREA NOT RELATED TO THE SPECIFIC PROJECT. CONTRACTOR IS TO NOTIFY NEIGHBORING BUSINESSES 72-HOURS IN ADVANCE OF CONSTRUCTION.
- 9. ALL NECESSARY ENCROACHMENTS PERMITS SHALL BE OBTAINED PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.
- 10. ALL CONFLICTING SIGNS SHALL BE COVERED.
- 11. THE CONTRACTOR SHALL PLATE OPEN TRENCHES AT THE END OF EACH WORK DAY PER CALTRANS STEEL PLATE BRIDGING UTILITY PROVISIONS TR-0157.
- 12: STRAND SHALL REMAIN FULLY OPEN WITH NO OPEN TRENCHES, STEEL PLATES, CONES, BLOCK, OR TRAFFIC CONTROL BY END OF WEEKDAY ON FRIDAY OR BEFORE

PROJECT NAME:

951-736-7600

STRAND IMPROVEMENTS

ALL AMERICAN ASPHALT PHONE:

NOTE:

1. DURATION: SEE EACH PHASE

BEN JOHNSON 951-232-3953.

WORK PERFORMED IS FOR IMPROVEMENTS. WORK HOURS WILL BE FROM 8:00 A.M. TO 6:00 P.M. TWENTY FOUR HOUR CONTACT FOR THIS PROJECT WILL BE:

ACCOUNT# 12

TEMPORARY TRAFFIC CONTROL SIGN

PORTABLE CONE / WITH WHITE SLEEVE

DIRECTION OF TRAVEL

AREA OF CONSTRUCTION

ALL AMERICAN

ENGINEER, TRAFFIC DIVISION DATE APPROVED BY: REVISED

TRAFFIC DIVISION

CITY OF HERMOSA BEACH

DEPARTMENT OF PUBLIC WORKS

DATE PERMIT ENGINEER
OPERATIONS SUPPORT DIVISION

PER CITY REQUEST, SHOW PLAN PHASING WORK.

DESCRIPTION OF REVISION

DATE APPROVED.

CITY SEAL



1-800-227-2600



JARED ROBB (909) 223-1898 patriottdinc@gmail.com patriottdinc@gmail.com

CRAIG PITTS (951) 379-2425

DRAWN BY: CRAIG JARED PITTS ROBB DESIGNED BY: CRAIG JARED PITTS ROBB CHECKED BY: CRAIG JARED

APPROVED BY: TRAFFIC ENGINEER

DATE: RCE NO. RECOMMENDED

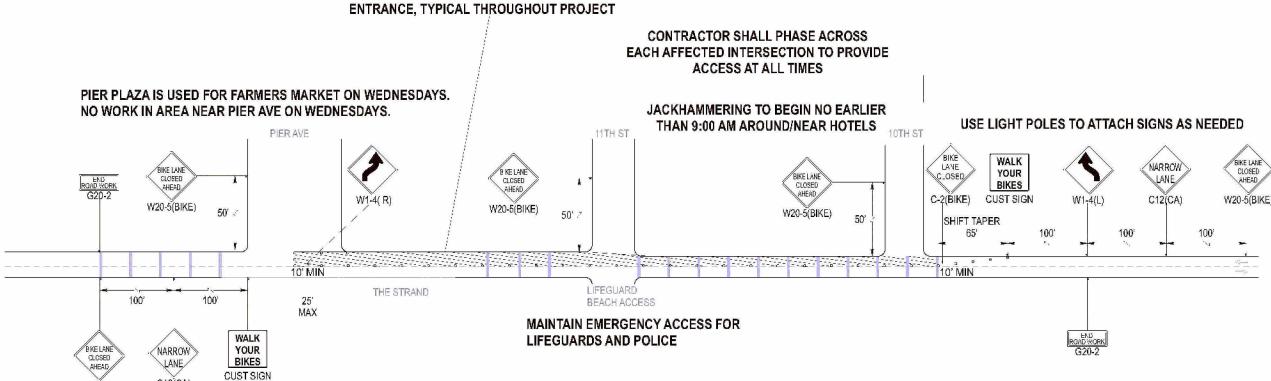
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SEE SHEET ONE FOR CONTRACTOR NOTES

-CONTRACTOR SHALL PROVIDE LOCAL BUSINESS ACCESS AT ALL TIMES. PHASE AS NECESSARY

-DURATION: 11/26/2018 - 12/07/2018

PROVIDE SIGNS INDICATING ACCESS TO BUSINESSES THAT DO NOT HAVE A SECOND



-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING SIGNAGE AS NEEDED. -CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS WHEN WORKING ON THAT SIDE.

-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING

-CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS

-USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.

-USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.

SEE SHEET ONE FOR CONTRACTOR NOTES NOBLE PARK **PARKING LOT** -CONTRACTOR SHALL PROVIDE LOCAL BUSINESS DEPLOY BARRICADES TO PREVENT PEOPLE DEPLOY BARRICADES TO PREVENT PEOPLE ACCESS AT ALL TIMES. PHASE AS NECESSARY FROM TRIPPING ON TRENCHES, DAY AND NIGHT. FROM TRIPPING ON TRENCHES, DAY AND NIGHT. -DURATION: 12/10/2018 - 12/14/2018 CONTRACTOR SHALL PHASE ACROSS EACH AFFECTED INTERSECTION TO PROVIDE ACCESS AT ALL TIMES **USE LIGHT POLES TO ATTACH SIGNS AS NEEDED** JACKHAMMERING TO BEGIN NO EARLIER THAN 9:00 AM AROUND/NEAR HOTELS WALK YOUR END ROAD WORK BIKES C-2(BIKE) CUST SIGN W20-5(BIKE) W20-5(BIKE) W20-5(BIKE) SHIFT TAPER SHIFT TAPER 65' Y THE STRAND END ROAD WORK G20-2 WALK NARROW YOUR BIKES CUST SIGN C12(CA) W20-5(BIKE) **USE LIGHT POLES TO ATTACH SIGNS AS NEEDED**

PROJECT NAME: STRAND IMPROVEMENTS

WHEN WORKING ON THAT SIDE.

ALL AMERICAN ASPHALT

PHONE: 951-736-7600 ACCOUNT# 12

SIGNAGE AS NEEDED.

ALL AMERICAN ENGINEER, TRAFFIC DIVISION DATE APPROVED BY: TRAFFIC DIVISION REVISED

CITY OF HERMOSA BEACH DEPARTMENT OF PUBLIC WORKS RECOMMENDED BY:

DATE PERMIT ENGINEER
OPERATIONS SUPPORT DIVISION

USE LIGHT POLES TO ATTACH SIGNS AS NEEDED

DESCRIPTION OF REVISION 1. PER CITY REQUEST, SHOW PLAN PHASING WORK. CITY SEAL APPROVED

1-800-227-2600

DATE



patriottdinc@gmail.com

APPROVED BY: TRAFFIC ENGINEER DRAWN BY: CRAIG JARED PITTS ROBB PITTS ROBB CRAIG PITTS (951) 379-2425 CHECKED BY

patriottdinc@gmail.com

DATE: RCE NO. **GRAPHIC SCALE** 120

RECOMMENDED SHEET _2_OF_4_ DRAWING NO [IN FEET] 18 -132-1 1 INCH = 60 FEET

SEE SHEET ONE FOR CONTRACTOR NOTES

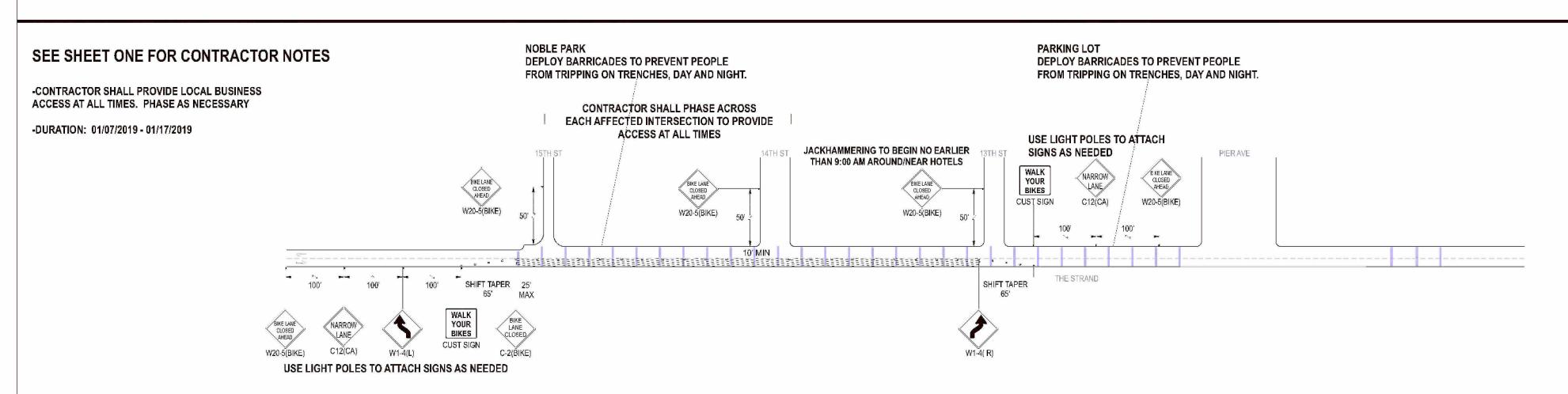
-CONTRACTOR SHALL PROVIDE LOCAL BUSINESS ACCESS AT ALL TIMES. PHASE AS NECESSARY

-DURATION: 12/17/2018 - 12/21/2018

NOBLE PARK PARKING LOT DEPLOY BARRICADES TO PREVENT PEOPLE DEPLOY BARRICADES TO PREVENT PEOPLE FROM TRIPPING ON TRENCHES, DAY AND NIGHT. FROM TRIPPING ON TRENCHES, DAY AND NIGHT. CONTRACTOR SHALL PHASE ACROSS EACH AFFECTED INTERSECTION TO PROVIDE **ACCESS AT ALL TIMES** USE LIGHT POLES TO ATTACH SIGNS AS NEEDED JACKHAMMERING TO BEGIN NO EARLIER THAN 9:00 AM AROUND/NEAR HOTELS WALK YOUR NARROW LANE BIKES C-2(BIKE) CUST SIGN C12(CA) W20-5(BIKE) W20-5(BIKE) W20-5(BIKE) W20-5(BIKE) SHIFT TAPER SHIFT TAPER 65' THE STRAND MAX WALK YOUR BIKES CUST SIGN W20-5(BIKE)

USE LIGHT POLES TO ATTACH SIGNS AS NEEDED

-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING SIGNAGE AS NEEDED. -CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS WHEN WORKING ON THAT SIDE. -USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.



-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING SIGNAGE AS NEEDED.

-CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS

WHEN WORKING ON THAT SIDE.

-USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.

PROJECT NAME:

STRAND IMPROVEMENTS

ALL AMERICAN ASPHALT PHONE:

ALL AMERICAN 951-736-7600 ACCOUNT# 12 REVISED CITY OF HERMOSA BEACH DEPARTMENT OF PUBLIC WORKS RECOMMENDED BY:

DESCRIPTION OF REVISION 1. PER CITY REQUEST, SHOW PLAN PHASING WORK.

CITY SEAL

APPROVED

DATE

APPROVED BY: TRAFFIC ENGINEER DRAWN BY: CRAIG JARED PITTS ROBB PITTS ROBB CRAIG PITTS (951) 379-2425

patriottdinc@gmail.com

DATE: RCE NO. RECOMMENDED **GRAPHIC SCALE** 120 SHEET _3_OF_4_ DRAWING NO [IN FEET]

1 INCH = 60 FEET

18 -132-1

ENGINEER, TRAFFIC DIVISION DATE APPROVED BY:

TRAFFIC DIVISION

DATE PERMIT ENGINEER
OPERATIONS SUPPORT DIVISION

1-800-227-2600

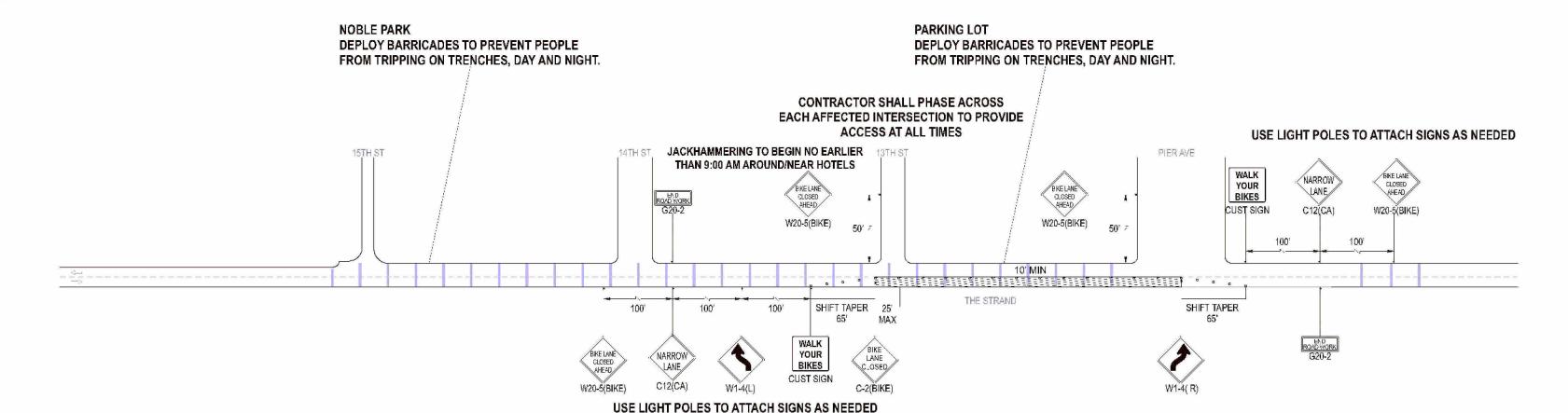
JARED ROBB (909) 223-1898 patriottdinc@gmail.com

CHECKED BY

SEE SHEET ONE FOR CONTRACTOR NOTES

-CONTRACTOR SHALL PROVIDE LOCAL BUSINESS ACCESS AT ALL TIMES. PHASE AS NECESSARY

-DURATION: 01/14/2019 - 01/25/2019

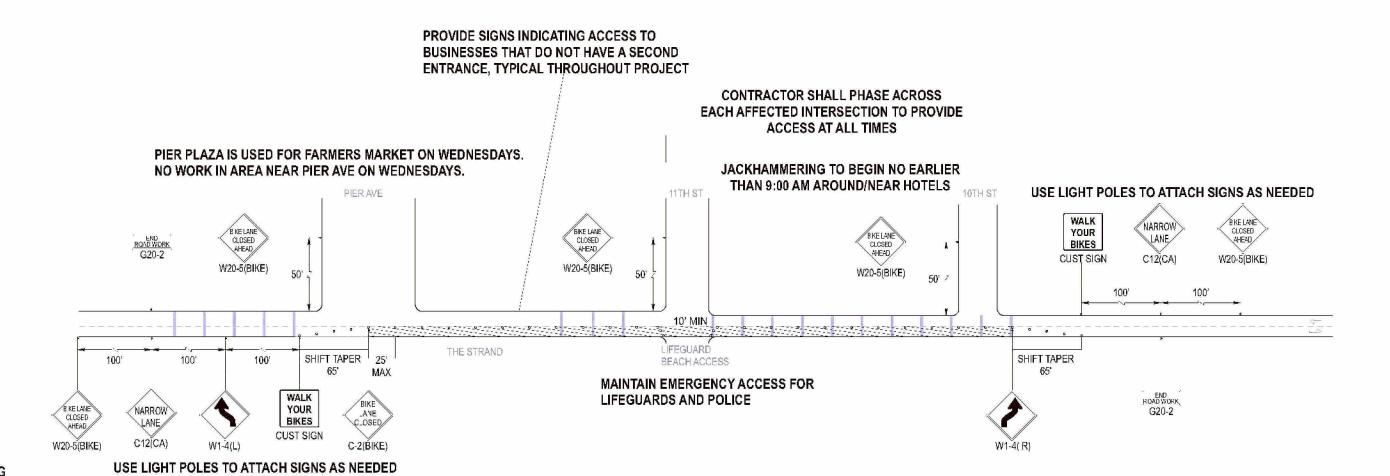


-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING SIGNAGE AS NEEDED. -CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS WHEN WORKING ON THAT SIDE. -USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.

SEE SHEET ONE FOR CONTRACTOR NOTES

-CONTRACTOR SHALL PROVIDE LOCAL BUSINESS ACCESS AT ALL TIMES. PHASE AS NECESSARY

-DURATION: 01/21/2019 - 02/04/2019



-ACCESS TO RESTROOM SHALL BE MAINTAINED AT ALL TIMES PROVIDING SIGNAGE AS NEEDED.

-CLOSE OFF BEACH ACCESS LOCATIONS WITH SIGNAGE AND DELINEATORS WHEN WORKING ON THAT SIDE.

-USE DELINEATORS WITH CAUTION TAPE TO CLOSE STREET ACCESS.

PROJECT NAME:

ALL AMERICAN ASPHALT

PHONE: 951-736-7600 ACCOUNT# 12

ALL AMERICAN REVISED

CITY OF HERMOSA BEACH DEPARTMENT OF PUBLIC WORKS RECOMMENDED BY:

DESCRIPTION OF REVISION 1. PER CITY REQUEST, SHOW PLAN PHASING WORK.

CITY SEAL DATE APPROVED





patriottdinc@gmail.com

APPROVED BY: TRAFFIC ENGINEER DRAWN BY: CRAIG JARED PITTS ROBB PITTS ROBB CHECKED BY

DATE: RCE NO. RECOMMENDED **GRAPHIC SCALE**

SHEET _4_0F_4_ DRAWING NO [IN FEET] 18 -132-1 1 INCH = 60 FEET

STRAND IMPROVEMENTS

ENGINEER, TRAFFIC DIVISION DATE APPROVED BY:

TRAFFIC DIVISION

DATE PERMIT ENGINEER
OPERATIONS SUPPORT DIVISION

To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Ben Johnson[bjohnson@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]
From: John Wolitarsky

Sent: Mon 11/12/2018 1:45:30 PM

Subject: Hermosa Avenue Rehabilitation and Resurfacing Project: Construction Meeting# 8 Minutes.

Meeting 08 - Minutes.pdf

Lucho,

Please find attached the minutes to construction progress meeting #8, as well as the sign-in sheet and look ahead schedule.

Should you have any questions, please don't hesitate to contact me.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com











Minutes

Contractor: All American Asphalt

DATE: November 06, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: September 17				
Time	Working Days	Cost	Amount			
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46			
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0			
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46			
Total Current Contract Time (working days)	80	Value Processed through Pay Application #1:	\$64,298.68			
Working Days elapsed through meeting date:	36	Liquidated Damages to Date)	\$0			
Working Days Remaining	44					
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,096,565.78			

NO	DISCUSSIONS/COMMENTS		ACTION BY	DUE DATE	STATUS
Α	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Hermo St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA of linstall Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?	N/A			
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the struction per the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, be available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts. City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: Ben Johnson Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (951) 232-3953 Email: Bjohnson@allamericanasphalt.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project -Identify Individual and obtain contact information.	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C C.1	Utility Coordination Water All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications		ONGOING	
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City)	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend. Logged in mural complaint at 17th Street by homeowner. AAA to mitigate.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.3	Truck Route	AAA	ONGOING	
	Approved truck route given to contractor (see attached to Meeting No 2)			
E	Safety & Security			
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs	AAA		
	The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05			
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP			CLOSED
	Notice to Perform start date was September 17, 2018			
F.2	Establishment of Contract Time and Completion Date			
	Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages:			
1 , 4.1	\$1,000.00 per Day			
F.3	Schedule – Contractor's Project Schedule	AAA	ASAP	
Г.Э		AAA	ASAF	
	Revised schedule submitted and being reviewed.			
	It was requested that AAA revise schedule to reflect ramp locations.			
	-AAA to submit revised schedule by end of day, Oct 16.			
	Revised schedule is received but needs to match the 2 week look ahead schedule.			
	AAA to revise and resubmit.			
	-The revised schedule was again requested as well as traffic control plans for			
	concrete work on the strand.			
	-Strand traffic control plan submitted. To be reviewed and sent back to AAA.			
	-Revised schedule submitted prior to meeting. Discussed possibility of moving up			
	concrete demo work on strand. AAA to verify notifications required prior to strand			
	improvements starting.			
F.4	Look Ahead / Progress Schedule Updates	AAA	Weekly	
	Weekly look-aheads must be provided and the progress schedule must be updated			
	on a monthly basis.			-
	2-week look ahead was submitted and will be uploaded to City's website (see			ì
	attached)			
	-City manager's office alerting all of sidewalk sale Nov. 16-18, 2018. Site must be			
F.5	clear. Sub-contracts –			
	Subcontracts – Subcontractor List			
F.5.1	Succontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention:			
	All email subject lines must start with "CIP 16-174 —" and then include the topic of the email.			
F.6.3	Photo / Video Documentation:	AAA	Prior to	
1.0.0	G. 1878 (1978) 11.10 (1978) 12.00 (1978) 12.	AAA	Construction	
^	A photo and video survey is required prior to the start of construction.		Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements:	AAA	Completed	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.		Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM CPRs are being submitted weekly.	AAA,	Ongoing	
-1	Change Orders – See PCO Log (None to date):			
I.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO must be approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work. • Awaiting price for additional work on Pier. AAA to submit 10-25-16.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment			
J	Submittals – See Submittal Log			
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soonTraffic Poles -Bus Shelter – Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants -Cage submittal for street signal pole foundation not approved. CPE Inc. alerted and working anywayRe-Sent Cage submittal to engineer of record for review/approvalCity engineer claims CPE bent cage rebar in the field.	AAA		
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			4
K.1	RFI Process: RFI's must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
L	Project Payments	1		,
L L.1	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment SchedulePayment Application #1 submitted. City Engineer to process. Schedule of Values:	AAA		
	Per bid schedule	light		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built markups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	 City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents 			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M.4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72-hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	Questions / Comments / Contractor's Items for Discussion City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. City will let AAA know which ramps are unacceptable AAA requested final direction on strand concrete color and concrete finish required. City/APP has provided direction. City may remove Duratherm from the project Parking meter at 15th needs to be sacked with "No Parking" sign (City to undertake work)	N/A		





Minutes

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	City engineer wants 12"x12" mock up of proposed concrete finish at the strand prior to starting work.			
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: 11-13-18 at 10:00 AM	ALL		

City of Hermosa Beach Page 6 of 6



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 08



SIGN IN LOG

DATE: November 06, 2018

Initials	Name	Title	Office/Affiliation	Phone	Call Number	EMAIL
W	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
H	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
A	Lucho Rodriguez		City of Hermosa Beach	310-318-0210		lrodriguez@hermosabch.org
	David Pressly		Anderson Penna Partners			dpressly@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
an	Matt Steele	en l	City of Hermosa Beach	310-318-0208		msteele@hermosabch.org

Lecurne Singleton City of Hermosa Beach

Page 1 of 2



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 08



SIGN IN LOG

			<u>~</u>	TOTAL TITLE		DATE 11
Initials	Name	Title	Office/Affiliation	Phone	Cell Number	DATE: November 06, 201
	Leeanne Singleton		City of Hermosa Beach	310-318-0252		Lsingleton@hermosach.org
	Noe Ontiveros		C.P.E	626-589-8069		noeontiveros77@yahoo.com
				i		

CURB RAMP SCHEDULE TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

					Project: Hermosa Beach - Hermosa Ave	TWO WEEK LOOK AHEAD CONST													ī	
	Curr	Current Week Pavemement Resurfacing Pro CIP 16-174 Location: Hermosa Ave			All American Asphalt All American Aggregates	1st Week Look						2nd Week Look								
	cuii	Cite	***	C.N.			Ahead							Ahead						
															_		S2 C 4	11/12/2018 11/16/2018		
м	T V	V T	F	SS	Description of Work	Subcontractor	M	Т	W 1	ΓF	S	S	12 : M	13 1 T \	N 1	15 1 T	16 F	17 : S	18 5	Comments
		T	П		Conduit, Pullboxes,	California Professional Engineering								X :	X :	X Z	X			
					move existing poles to new footing								П							
													П							
			П		19th Street S/E Ramp (1)	AAA								X :	X 2	X :	X			
					21st Street N/E & S/E Ramp (2)								П				٦			7
		T	П		Sidewalk repairs (4 areas)								П				٦			
					14th N/E & S/W Ramp (2)											T	╗			
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To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Ben Johnson[bjohnson@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]
From: John Wolitarsky

Sent: Mon 11/5/2018 2:05:39 PM

Subject: Hermosa Avenue Rehabilitation and Resurfacing Project: Construction Progress Meeting #7 Minutes.

Meeting 07 - Minutes.pdf

Lucho,

Please find attached for your information and records a copy of the minutes for construction progress meeting #7.

Also included is the sign-in sheet and look ahead schedule.

Should you have any questions or require additional information, please don't hesitate to contact me.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com









Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 7



MINUTES

Contractor: All American Asphalt

DATE: October 30, 2018

CONTRACT SUMMARY	NTP Date: September 17, 2018

Time	Working Days	Cost	Amount
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46
Total Current Contract Time (working days)	80	Value Processed through Pay Application #1:	\$64,298.68
Working Days elapsed through meeting date:	31	Liquidated Damages to Date)	\$0
Working Days Remaining	49		
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,096,565.78

NO	DISCUSSIONS/COMMENT	3	ACTION BY	DUE DATE	STATUS
A	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Hern St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA Install Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the second per the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	d with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts. City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: Ben Johnson Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (951) 232-3953 Email: Biohnson@allamericanasphalt.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project -Identify Individual and obtain contact information.	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C	Utility Coordination			
C.1	Water All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications		ONGOING	
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City)	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend. Logged in mural complaint at 17th Street by homeowner. AAA to mitigate.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	
E	Safety & Security			
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		-
E.4	Security	AAA		
-F	Contract Administration			
F.1	NTP Notice to Perform start date was September 17, 2018			CLOSED
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule - Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locationsAAA to submit revised schedule by end of day, Oct 16. Revised schedule is received but needs to match the 2 week look ahead schedule. AAA to revise and resubmitThe revised schedule was again requested as well as traffic control plans for concrete work on the strand.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached) City / inspector and AAA to walk site on 11-01-18 at 9:00AM to review ramps requiring replacement as well as R&R of additional sidewalk.	AAA	Weekly	
F.5	Sub-contracts -			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		T
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM	AAA,	Ongoing	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	CPRs are being submitted weekly.			
	Change Orders – See PCO Log (None to date):			
1.1	Process for Change Order Requests	AAA,		
let	An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work. • Awaiting proce for additional work on Pier. AAA to submit 10-25-16.	City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment		-	
J	Submittals – See Submittal Log			
J.1	Transmission of Submittals:	AAA		
	Transmission of submittals will continue as it has been2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soonTraffic Poles -Bus Shelter – Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants -AAA to send submittal for High/Early concrete mix in case it is needed.			
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
e La	Project Payments			
Ľ	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment SchedulePayment Application #1 submitted. City Engineer to process.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built mark-ups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	City backup requirements Material Delivery Tickets: Lien Releases: T&M Items			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M. 4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	 Questions / Comments / Contractor's Items for Discussion City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. City will let AAA know which ramps are unacceptable AAA requested final direction on strand concrete color and concrete finish required. City/APP has provided direction. Inspector to provide ramps constructed and remaining to be constructed Parking meter at 15th needs to be sacked with "No Parking" sign (City to undertake work) Electrical sub requested direction on existing foundation removal and placement of new foundations given existing soil conditions. RFI #8 & #9 to be prepared and sent out. 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: 11-06-2018 at 10:00 AM	ALL		



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 07



SIGN IN LOG

DATE: October 30, 2018

loitials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
W	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
	John Manly		All American Asphalt	951-553-8354		imanly@allamericanasphalt.com
	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
K	Lucho Rodriguez		City of Hermosa Beach	310-318-0210	1	lrodriguez@hermosabch.org
A.	David Pressly		Anderson Penna Partners	949		dpressly@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
ind	Matt Steele		City of Hermosa Beach	310-318-0208		msteele@hermosabch.org

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belanne Singulon Hermosa Beaco

Page 1 of 2



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 07



SIGN IN LOG

Initials	Name	Title	Office/Affiliation	Phone	Cell Number	DATE: October 30, 2018
	Leeanne Singleton		City of Hermosa Beach	310-318-0252		Isingleton@hermosach.org
N. 0	NOC Ontres		C.P.E	626 5898069		nacantivers 77 @ Yehro - com

TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

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_1,

To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Todd Simon[tsimon@allamericanasphalt.com]; Edward

Ryu[Eryu@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]

From: John Wolitarsky

Sent: Mon 10/29/2018 1:32:06 PM Subject: Hermosa - Meeting 6 Minutes

Meeting 06 - Minutes.pdf

Lucho,

Please find attached for your information and records the minutes to constriction progress meeting #6.

Should you have any questions or require additional information, please don't hesitate to contact me.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com









Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 6

MINUTES

Contractor: All American Asphalt

DATE: October 23, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: Se	eptember 17, 201
Time	Working Days	Cost	Amount
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0
Working Days elapsed through meeting date:	26	Liquidated Damages to Date)	\$0
Working Days Remaining	54		
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,160,864.46

NO	DISCUSSIONS/COMMENTS		ACTION BY	DUE DATE	STATUS
Α	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Hermo St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA of linstall Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the staper the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, be available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts	N/A		
	City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Construction Manager: John A. Wolitarsky AndersonPenna Partners, Inc. 1960 E. Grand Avenue, Suite 300 El Segundo, CA 90245 Cell: (949) 339-9154 iwolitarsky@andpen.com			
	Contractor: Ben Johnson Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (951) 232-3953 Email: Bjohnson@allamericanasphalt.com			
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project -Identify Individual and obtain contact information.	d AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadway	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C	Utility Coordination		Tage 1	
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C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications		ONGOING	
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City)	ion City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend. Logged in mural complaint at 17th Street by homeowner. AAA to mitigate.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	THE STATE OF
E	Safety & Security			11.
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP			CLOSED
	Notice to Perform start date was September 17, 2018			
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule - Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locationsAAA to submit revised schedule by end of day, Oct 16. Revised schedule is received but needs to match the 2 week look ahead schedule. AAA to revise and resubmit.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached) In light of LaLa Land event, AAA to slurry intersection of 11th, 13th, and 14th in order to avoid open areas at intersection. It was once again reiterated that all removals must be poured back by Friday. No open areas on weekends. Coordination with electrical sub required. Electrical sub to be invited to next progress meeting.	AAA	Weekly	
F.5	Sub-contracts -			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174—" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM CPRs are being submitted weekly.	AAA,	Ongoing	
J	Change Orders – See PCO Log (None to date):			
I.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work. • Awaiting proce for additional work on Pier. AAA to submit 10-25-16.	AAA, City, APP		
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J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
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L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
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L.3.1	City backup requirements Material Delivery Tickets:			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	Lien Releases: Tell have			
	T&M Items CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts:	AAA	Weekly	
	As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M. 1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
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M.6	Survey Monuments per S-1.19 – CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
7	 Questions / Comments / Contractor's Items for Discussion City to look into providing AAA with parking permits -Completed City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. City will let AAA know which ramps are unacceptable Discussion of inserts vs bolt down on detectable warning surface Bolt downs are OK, need yellow detectable warnings at 16th and 24th Street Yellow detectable warnings required at "safe to school routes" AAA requested final direction on strand concrete color and concrete finish required. City/APP to provide direction. Will send info to AAA on this subject today. Inspector to provide ramps constructed and remaining to be constructed 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: 10-30-2018 at 10:00 AM	ALL		



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 06



SIGN IN LOG

DATE: October 23, 2018

/initials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
TAN	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
U	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
PM	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
	Lucho Rodriguez	W	City of Hermosa Beach	310-318-0210		lrodriguez@hermosabch.org
M	David Pressly		Anderson Penna Partners	949 416936	2	dpressly@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
	Matt Steele	a	City of Hermosa Beach	310-318-0208		msteele@hermosabch.org



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 06



SIGN IN LOG

DATE: October 23, 2018

Initials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
	Leeanne Singleton		City of Hermosa Beach	310-318-0252		lsingleton@hermosach.org
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	<u> </u>	L	l		J	

CURB RAMP SCHEDULE TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

OCTOBER/NOV 2018

	_									2018										
					Project: Hermosa Beach - Hermosa Ave	All American Asphalt		10.00	nav c. i				١.		. 4. 0101					
	Cur	rent	We	ek	Pavemement Resurfacing Pro CIP 16-174	All American Aggregates	1st Week Look 2nd Week Look Ahead Ahead													
					Location: Hermosa Ave	General Contractor CA State LIC #267073-A			Ahe	ad			Anead						10/29/2018	11/3/2018
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-	+	+			19th Westside, pour ramps (2)		Н	-	+	┢			_	-	+	+		-		
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To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; Matt Steele[MSteele@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Todd Simon[tsimon@allamericanasphalt.com]; Edward

Ryu[Eryu@allamericanasphalt.com]; Dustin Blackwell[dblackwell@andpen.com]; David

Pressly[dpressly@andpen.com]

From: John Wolitarsky

Sent: Mon 10/15/2018 2:21:43 PM

Subject: FW: Hermosa Beach Meeting Minutes

Meeting 04 - Minutes.pdf

Lucho,

For your information and records, please find attached meeting minutes for construction progress meeting #4 along with sign-in sheet and 2 week look ahead schedule.

Should you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com









MINUTES

Contractor: All American Asphalt

DATE: October 09, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: Se	September 17, 2018	
Time	Working Days	Cost	Amount	
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46	
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0	
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46	
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0	
Working Days elapsed through meeting date:	16	Liquidated Damages to Date)	\$0	
Working Days Remaining	64			
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,160,864.46	

NO	DISCUSSIONS/COMMENTS		ACTION BY	DUE DATE	STATUS
A	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Herms St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA of lineal Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the st per the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, be available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts. City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: John Manly Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (981) 757-8159 Email: jmanly@allamericanasphalt.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project -Identify Individual and obtain contact information.	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C	Utility Coordination		A. T.	
C.1	Water All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications		ONGOING	
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City)	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	
E	Safety & Security			
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP			CLOSED
	Notice to Perform start date was September 17, 2018			
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule - Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locations.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached)	AAA	Weekly	
F.5	Sub-contracts -		1	
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic	AAA	Completed Daily, Submitted Weekly	
G.1.1	submittal preferred). Hours and classifications must match certified payrolls exactly. Certified Payrolls Contractor to submit weekly by mail to Project CM -Certified payrolls not yet received. It was requested that certified payrolls be submitted this week.	AAA, City, APP	Monthly	
	Change Orders – See PCO Log (None to date):			
1.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior	AAA, City, APP		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	to a CO being finalized and approved, there will be no payment for that work.			
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment			
J	Submittals – See Submittal Log			
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soonTraffic Poles -Bus Shelter – Transportation companies using Hermosa Ave have been notified of construction -Trash Bins	AAA		
	-Fire Hydrants -AAA to send submittal for High/Early concrete mix in case it is needed.			
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
L	Project Payments			
Ļ	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment Schedule.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built markups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. See Submittal Log	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			





MINUTES

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
M	Field Operations and Quality Control			
M.1	Water pollution control and other environmental issues shall conform to Section 7-1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M.4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project schedule.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	 Questions / Comments / Contractor's Items for Discussion City to look into providing AAA with parking permits -Completed City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. Follow up Field meeting scheduled with Michael Baker & Associates to discuss design issues on ramps and obtain solutions. Discussion of inserts vs bolt down on detectable warning surface -Follow up AAA requested final direction on strand concrete color and concrete finish required. City/APP to provide direction. Follow up To date, 10 ramps completed, 6 removed, and 30 left to construct 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: October 16, 2018 at 10:00AM	ALL		

City of Hermosa Beach Page 5 of 5



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 04



SIGN IN LOG

DATE: October, 09, 2018

Initials	Name	Titia	Offica/Affillation	Phone	Cell Number	EMAIL
M	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
M	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
R	Lucho Rodriguez		City of Hermosa Beach	310-318-0210		lrodriguez@hermosabch.org
7771	Dana Hutchens		Anderson Penna Partners	949-416-9382		dhutchins@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabeh.org
ER	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
	Matt Steele		City of Hermosa Beach	310-318-0208		msteele@hermosabch.org

CURB RAMP SCHEDULE

TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

OCTOBER 2018 Project: Hermosa Beach - Hermosa Ave All American Asphalt 2nd Week Look Pavememnt Resurfacing Pro CIP 16-174 1st Week Look **Current Week** All American Aggregates Ahead Ahead General Contractor CA State LIC #267073-A Location: Hermosa Ave Period: To 8 9 10 11 12 13 14 15 16 17 18 19 20 21 **Description of Work** Subcontractor SMTWTFS S Comments Temporary Signal at 11th Street California Professional Engineering Shariden Design Asphalt Inc. PCI CL Surverying and Mapping V & E Tree Service 11th Street - 3 EA returns XXXXX Demo / pour returns only 13th Court - 2 EA returns 14th Street - 4 EA returns 21st Court - 2 EA ramps 20th Court - 2 EA ramps

HERMOSA AVENUE PAVEMENT RESURFACING PROJECT City of Hermosa Beach

ANDERSON PENNA

PRECONSTRUCTION MEETING 10:00 AM, Wednesday, August 9, 2018



Sign-In Log

KAL PU DIGEGRAL Anderson Penna 350-1703 KAL PU DIGEGRAL HERNOSTA BEACH 30.318 038 Maly Given Mar HERNOSTA BEACH 30.318 038 Maly Given Mar All Answersa high of 90984/2015 AND OFFICE ENSINEER APP ACT OF HERNOSTA 310-318 TO STATE FIELD HISPU 0208 AND STATE FIELD HISPU 0208 AND OFFICE ENSINEER APP 1185 NO. 310-318 AND OFFICE ENSINEER APP 1185 NO. 310-318 AND OFFICE ENSINEER APP 1185 NO. 310-318	Initials	F	Title	Office/Affiliation	Phone	Cell Number	EMAIL
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INSPECTOR APP 416-9389		MARTE		MASH	310-218	7	MSTELL @ HERMOS MELTE, OFC.
		DANA HUTCHINS	INSPIRCTUR	ddt	416-9383		DHURHINS BANDERN. COM
		l de l					
	h.						

To: Glen Kau[gkau@hermosabch.org]; Lucho Rodriguez[lrodriguez@hermosabch.org]

Cc: John Manly[jmanly@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Dustin

Blackwell[dblackwell@andpen.com]; Dana Hutchins[dhutchins@andpen.com]

From: John Wolitarsky

Sent: Wed 8/15/2018 2:59:00 PM

Subject: Hermosa Avenue Pavement Resurfacing Project, CIP 16-174 - Meeting Minutes

Meeting 01 - PreCon_Minutes_Rev 1.pdf

Glen/Lucho,

Please see revised meeting minutes for the recent pre-construction meeting.

Contract price has been revised as well as item M.7

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com





Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 1 (Preconstruction)



MINUTES

Contractor: All American Asphalt

DATE: August 9, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: So	eptember 04, 201
Time	Working Days	Cost	Amount
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0
Working Days elapsed through meeting date:	0	Liquidated Damages to Date)	\$0
Working Days Remaining	80		
Current Calculated Completion Date	01-02-2019	Balance to Complete:	\$2,160,864.46

NO	DISCUSSIONS/COMME	NTS	ACTION BY	DUE DATE	STATUS
A	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along H St. and Greenwich Village Road consisting of the following Cold-milling 3.5 inches Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for A Install Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?	ing:	N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are to per the specifications, unless otherwise authorous: City's Schedule: City Hall is closed every other Friday available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas New Years Day	rized by the City.	N/A		
A.4	Chain of Communication & Emergency Contacts.	truction Manager:	N/A		





ОИ	DISCUSSIO	NS/COMMENTS	ACTION BY	DUE DATE	STATUS
	Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor:	John A. Wolitarsky AndersonPenna Partners, Inc. 1960 E. Grand Avenue, Suite 300 El Segundo, CA 90245 Cell: (949) 339-9154 jwolitarsky@andpen.com			
	John Manly Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (981) 757-8159 Email: imanly@allamericanasphalt.co	o <u>m</u>			
A.5	Contractor's Representative To be determined Public Works Foreman will be the point of contact for the project	will be the contractor's representative and	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the formal list of all meeting attendees. The meeting actions and their associated deadlines and discussed every week	at of the meeting agenda and will include a	APP		
В	Local Services & Permit Coordination				
B.1	City of Hermosa Beach Encroachment -Notice with city	t Permit and City license required	AAA		
B.2	Police The Police must be notified of any work to	hat affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital	any work that affects their operations or the	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction	on areas.	City		
С	Utility Coordination				
C.1	Water All utilities must be notified of any work the	nat affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work the	nat affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work the		AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work the		AAA	As Applicable	
D	Public Relations and Notifications				
D.1	Construction Notices / Public Notifica Four CMS Signs at project beg	tions / Flyers/ CMS Sign(s) inning: one at each end of project section	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special car weekend.	e that nothing is left unfinished over a	City	N/A	
D.3	Truck Route Traffic engineer is currently researching	an appropriate truck route	City		
E	Safety & Security				





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP Notice to Perform start date is scheduled for September 04, 2018	City/ APP		
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 02, 2019.			
F.2.1	Liquidated Damages:			
F.3	Schedule – Contractor's Project Schedule AAA to work on project schedule and will provide to APP next week.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis.	AAA	Weekly	
F.5	Sub-contracts –			
F.5.1	Subcontractor List	-1		
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM	AAA, City, APP	Monthly	
1	Change Orders - See PCO Log (None to date):	The control of the co		
I.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment			
J	Submittals – See Submittal Log			
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm	AAA		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	-Traffic Poles			
	-Bus Shelter			
	-Trash Bins			
	-Fire Hydrants			
J.2	Installation at Contractor's Risk	AAA		
	Any installations completed prior to the approval of a submittal are installed at the			
	Contractor's risk.			
K	RFI's - See RFI Log		-	
K.1	RFI Process:	AAA,		
	RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	APP		
L	Project Payments			
Ē	Progress / Final Payments			
-	The contractor shall be entitled to full payment of only the actual quantities of contract			
	items constructed in accordance with the plans and specifications. No payment will			
	be made for materials on hand but not incorporated in the work. The contractor			
	should refer to the "Progress Payments and Retention" section of the Contract for the			
	Progress Payment Schedule.			
L.1	Schedule of Values:	AAA		
	Per bid schedule			
	Manhole Adjustments.			
	Extra work to be added at pier			
L.2	Quantity Measurement:	AAA	Monthly	
	Quantity measurements must be agreed upon by the Contractor, Inspector and	City		
	Construction Manager on a monthly basis prior to progress payments.	APP		
L.3	Documentation Requirements	AAA		
	There will be a checklist of requirements that the Contractor must fulfill prior to	APP		
	approval of monthly progress applications, such as: certified payroll, as-built mark-			
	ups, updated progress schedule, approved traffic control, clean work areas,			
	agreement on status of change orders, etc.			
L.3.1	City backup requirements			
L.J. 1				
	Material Delivery Tickets:			
	Lien Releases:			
	T&M Items			
	CPRs and Other Monthly Reporting Documents		As a second	
L.3.2	As-Builts:	AAA	Weekly	
	As-builts must be updated and approved by the City Construction Manager on a			
	weekly basis, and a final set of as-built drawings must be submitted prior to filing the			
	Notice of Completion.			
	As-Builts will be discussed at the weekly Progress Meetings. See Submittal Log			
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance	AAA		
iui, I	Water pollution control and other environmental issues shall conform to Section 7-			
	1.01 of the General Provisions. In addition, the contractor shall comply with the BMP			
140	Package submitted to and approved by the City.	100		
M.2	Construction and Demolition Waste Management Plan	AAA		
	An approved construction and demolition waste management plan must be followed.			
M.4	Project Site Maintenance	AAA		
	The project site must be maintained and cleaned on a daily basis since the facility is in			
	use during construction.			
M.5	Construction Staging Areas	City / APP		Open





MINUTES

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	The City and APP will investigate possible staging areas.			
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project schedule.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	Questions / Comments / Contractor's Items for Discussion	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: TBA	N/A		

City of Hermosa Beach Page 5 of 5 To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Todd Simon[tsimon@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Dustin

Blackwell[dblackwell@andpen.com]; David Pressly[dpressly@andpen.com]

From: John Wolitarsky

Sent: Fri 10/19/2018 2:31:46 PM

Subject: Hermosa Beach, Hermosa Ave, Meeting 5 Minutes

Meeting 05 - Minutes.pdf

Lucho,

Please find attached for your review and information, minutes for construction progress meeting #5 along with the sign in sheet and 2 week look ahead schedule.

Should you have any questions, please don't hesitate to contact me.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com









MINUTES

Contractor: All American Asphalt

DATE: October 16, 2018

CON	TRA	CT	SL	JMM	ARY

CONTRACT SUMMARY		NTP Date: S	eptember 17, 2018
Time	Working Days	Cost	Amount
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0
Working Days elapsed through meeting date:	21	Liquidated Damages to Date)	\$0
Working Days Remaining	59		
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,160,864.46

NO	DISCUSSIONS/COMMENT	S	ACTION BY	DUE DATE	STATUS
A	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Herr St. and Greenwich Village Road consisting of the following:		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the per the city's ordinance. All parties have concurre City's Schedule: City Hall is closed every other Friday, available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas New Years Day	ed with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts. City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: John Manly Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (981) 757-8159 Email: jmanly@allamericanasphalt.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project -Identify Individual and obtain contact information.	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C	Utility Coordination			
C.1	Water All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications		ONGOING	
D.1	 Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section (two provide by AAA and one purchased by City) 	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
D.3	Truck Route Approved truck route given to contractor (see attached to Meeting No 2)	AAA	ONGOING	
E	Safety & Security			
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP Notice to Perform start date was September 17, 2018			CLOSED
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages: \$1,000.00 per Day			
F.3	Schedule - Contractor's Project Schedule Revised schedule submitted and being reviewed. It was requested that AAA revise schedule to reflect ramp locationsAAA to submit revised schedule by end of day, Oct 16.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. 2-week look ahead was submitted and will be uploaded to City's website (see attached) -City Manager's Office discussed upcoming events for November and wants cleanup on 10th to 14th street for weekend of Oct 27-28th, 2018.	AAA	Weekly	
F.5	Sub-contracts -			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM -Certified payrolls not yet received. It was requested that certified payrolls be submitted this week.	AAA, City, APP	Monthly	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
1	Change Orders - See PCO Log (None to date):			
1.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment	1		
J	Submittals – See Submittal Log	LET N		
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soonTraffic Poles -Bus Shelter – Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants -AAA to send submittal for High/Early concrete mix in case it is needed.	AAA		
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
L	Project Payments			
L	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment Schedule. -Payment Application #1 submitted. City Engineer to process.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built mark-ups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	 City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents 			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. AAA will bring copy to next weekly meeting.	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M. 4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project scheduleProject inspector to call for inspection when required.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
7	 Questions / Comments / Contractor's Items for Discussion City to look into providing AAA with parking permits -Completed City expressed displeasure with workmanship of curb ramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. City will let AAA know which ramps are unacceptable Field meeting scheduled with Michael Baker & Associates to discuss design issues on ramps and obtain solutions. Waiting on RFI #5 Discussion of inserts vs bolt down on detectable warning surface Bolt downs are OK, need yellow detectable warnings at 16th and 24th Street AAA requested final direction on strand concrete color and concrete finish required. City/APP to provide direction. Follow up To date, 15 ramps completed, 6 removed, and 24 left to construct WEEKLY/BI-WEEKLY MEETINGS: 	N/A		
Z.	The state of the s	ALL		
Z.1	Next Construction Progress Meeting: October 23, 2018 at 10:00AM	ALL		



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 05



SIGN IN LOG

DATE: October, 16, 2018

Itials	Name	Title	Office/Affiliation	Phone	Cell Number	EMAIL
W	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
	John Manly	h	All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
	Ben Johnson		All American Asphalt	951-232-3953	8	bjohnson@allamericanasphalt.com
	Jorge Rangel		All American Asphalt	951-570-3021		
	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
n	Lucho Rodriguez		City of Hermosa Beach	310-318-0210		lrodriguez@hermosabch.org
9	David Pressly		Anderson Penna Partners	949 416 9592		dpressly@andpen.com
1	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
	Edward Ryu		All American Asphalt	858-776-8840		eryu@allamericanasphalt.com
is)	Matt Steele		City of Hermosa Beach	310-318-0208	i e	msteele@hermosabch.org

Page 1 of 2

TWO WEEK LOOK AHEAD CONSTRUCTION SCHEDULE

			wt w		PROJECT: HERMOSA BEACH - HERMOSA AVE PAVEMENT RESURFACING PRO CIP 16-174 LOCATION: HERMOSA AVE	ALL AMERICAN ASPIRALT E ALL AMERICAN AGGREGATES GENERAL CONTRACTOR CA STATE LIG #25/873-A	1ST WEEK LOOK AHEAD		1ST WEEK LO AHEAD		1ST WEEK LOOK AHEAD		IST WEEK LOOK AHEAD		1ST WEEK LOOK AHEAD		ST WEEK LOOK :		2NO WEEK LOOK AHEAD 22732/25726		οκ	PERIOD: 62 TO 10/26 COMMENTS 11 13 13 141 141 141 141 141 141 141 141
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To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]; John Manly[jmanly@allamericanasphalt.com]; Todd Simon[tsimon@allamericanasphalt.com]; Edward Ryu[Eryu@allamericanasphalt.com]; Dustin

Blackwell[dblackwell@andpen.com]; Dana Hutchins[dhutchins@andpen.com]

From: John Wolitarsky

Sent: Mon 10/8/2018 1:23:33 PM

Subject: Hermosa Beach, Hermosa Ave - Meeting 3 minutes

Meeting 03 - Minutes.pdf

Lucho,

Please see attached for your review and records the meeting minutes for construction progress meeting #3 along with the corresponding sign-in sheet.

Please let me know should you have any questions.

Sincerely,

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com



From: Dustin Blackwell





MINUTES

Contractor: All American Asphalt

DATE: October 02, 2018

CON	TRACT	SUMM	ARY
200			0 757, 57

CONTRACT SUMMARY		NTP Date: Se	eptember 17, 201
Time	Working Days	Cost	Amount
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0
Working Days elapsed through meeting date:	11	Liquidated Damages to Date)	\$0
Working Days Remaining	69		
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,160,864.46

NO	DISCUSSIONS/COMMENTS		ACTION BY	DUE DATE	STATUS
Α	Preliminary Matters:		N/A		
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements along Hermo St. and Greenwich Village Road consisting of the following: Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and gutter Construction of PCC cross-gutters Removal and replacement of curb ramps for ADA of linstall Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?		N/A		
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These are the st per the city's ordinance. All parties have concurred City's Schedule: City Hall is closed every other Friday, be available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas	with the start time.	N/A		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
A.4	Chain of Communication & Emergency Contacts. City: Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: John Manly Public works Foreman All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (981) 757-8159 Email: imanly@allamericanasphalt.com	N/A		
A.5	Contractor's Representative To be determined Public Works Foreman will be the contractor's representative and will be the point of contact for the project	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the format of the meeting agenda and will include a list of all meeting attendees. The meeting minutes will also include any required actions and their associated deadlines and the status of each item. As-built will be discussed every week	APP		
В	Local Services & Permit Coordination			
B.1	City of Hermosa Beach Encroachment Permit and City license required -Notice with city	AAA		
B.2	Police The Police must be notified of any work that affects their operations or the roadways.	AAA	As Applicable	
B.3	Fire / EMT/Hospital The Fire Department must be notified of any work that affects their operations or the roadways.	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction areas.	City		
C	Utility Coordination		1	
C.1	Water All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.3	Sewer All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work that affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications			
D.1	Construction Notices / Public Notifications / Flyers/ CMS Sign(s) Three CMS Signs at project beginning: one at each end of project section	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special care that nothing is left unfinished over a weekend.	City	N/A	





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	Approved truck route given to contractor (see attached to Meeting No 2)			
E	Safety & Security		== = = = = = = = = = = = = = = = = = = =	
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP			CLOSED
	Notice to Perform start date was September 17, 2018			
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages:			
F.3	Schedule - Contractor's Project Schedule Revised schedule submitted and being reviewed.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis. AAA did not have a two week look ahead for review. They will have one at the next meeting and will submit one by the end of 10-02-2018.	AAA	Weekly	
F.5	Sub-contracts –			
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F,6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM	AAA, City, APP	Monthly	
1	Change Orders - See PCO Log (None to date):			
L1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment			





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
J	Submittals - See Submittal Log			
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm: discussed, pending Duratherm questions and will provide contractor with guidance soonTraffic Poles -Bus Shelter — Transportation companies using Hermosa Ave have been notified of construction -Trash Bins	AAA		
	- Fire Hydrants -AAA to send submittal for High/Early concrete mix in case it is needed.			
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
L	Project Payments			
L	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment Schedule.			
L,1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built mark-ups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	 City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents 			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. See Submittal Log	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
М	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		





MINUTES

NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M.4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 – CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project schedule.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	 City to look into providing AAA with parking permits Lucho expressed sipleasure with workmanship of curbramps and requested removal and replacement of 4 to 5 ramps. Todd from AA will field verify after meeting. Field meeting scheduled with Michael Baker & Associates to discuss design issues on ramps and obtain solutions. Discussion of inserts vs bolt down on detectable warning surface AAA requested final direction on strand concrete color and concrete finish required. City/APP to provide direction. 	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: Tuesday, October 09, 2018 at 10:00AM at Public Works Conference Room, Hermosa Beach City Hall	ALL		

City of Hermosa Beach Page 5 of 5



City of Hermosa Beach Hermosa Avenue Pavement Resurfacing Project Construction Progress Meeting 03



SIGN IN LOG

DATE: October, 02, 2018

<u>initials</u> /	Name	Title	Office/Affillation	Phone	Cell Number	EMAIL
	John Wolitarsky		Anderson Penna Partners	949-339-9154		jwolitarsky@andpen.com
V	John Manly		All American Asphalt	951-553-8354		jmanly@allamericanasphalt.com
W	Ben Johnson		All American Asphalt	951-232-3953		bjohnson@allamericanasphalt.com
V	Jorge Rangel		All American Asphalt	951-570-3021		
B	Todd Simon		All American Asphalt	951-757-8064		tsimon@allamericanasphalt.com
w	Lucho Rodriguez		City of Hermosa Beach	310-318-0210	T d	lrodriguez@hermosabch.org
/	Dana Hutchens		Anderson Penna Partners	949-416-9382		dhutchins@andpen.com
	Glen Kau		City of Hermosa Beach			gkau@hermosabch.org
1	Eduard Ryn		All Amarcan Arphalt	878-776-3540		ERYU Ballomerican asphalt, com
1	MATT STEELS		HBPW	310-318-0208		MSTELLE @ HELMISA BCH. OP



CITY OF HERMOSA BEACH

Hermosa Avenue Povement Resurfacing Project

Contract No. CIP 16-174

SUBMITTAL LOG



† The indended purpose of this log is to provide a product as producturey girds of required admittals. The City reserves the right to additionave admittals as required during the project. Any quantitions do not relieve the Cours who of its responsibility to provide product during the project without an approved submittal are done as at the Cours meter in its.

(Shaded area indicates Submittal closed)

Submittal ID No.	Revision No.	Description	Plan/Spec Reference	Bid Item #	Buy USA? (YJN)	Due	Contractor to APP	APP to City	City to APP	APP to Contractor	Status	Disposition	Materials	Notes	Material Delivery Ticket?
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To: Lucho Rodriguez[Irodriguez@hermosabch.org]

Cc: Glen Kau[gkau@hermosabch.org]

From: John Wolitarsky

Sent: Mon 10/1/2018 1:31:13 PM
Subject: RE: PR Request Anthony Higgins

Meeting 02 - Minutes.pdf

Lucho,

Please see attached minutes to meeting #2 which include the truck route and should address the questions posed by the resident.

JOHN A. WOLITARSKY
SENIOR PROJECT MANAGER
ANDERSONPENNA | Partners in Project Delivery
1960 E. Grand Ave. Suite 370
El Segundo, CA. 90245
Office (310) 359 1203
Cell (949) 339-9154
www.andpen.com jwolitarsky@andpen.com







From: Lucho Rodriguez < lrodriguez@hermosabch.org>

Sent: Monday, October 1, 2018 11:26 AM
To: John Wolitarsky < jwolitarsky@andpen.com>

Subject: FW: PR Request Anthony Higgins

Hello John, do you have any minutes from our meetings that talk about the truck route provided to All American.

Thanks

Lucho Rodriguez, P.E., QSD Deputy City Engineer City of Hermosa Beach 1315 Valley Drive Hermosa Beach, CA 90254-3885 310-318-0210

From: Liz Zeigler

Sent: Monday, October 01, 2018 10:56 AM

To: Lucho Rodriguez; Glen Kau

Cc: Glen Kau

Subject: FW: PR Request Anthony Higgins

Lucho,

Higgins is asking for info regarding the Hermosa paving project currently in progress. Would you please respond to this one since you are the project manager?

Thanks, Liz



Project Name: Hermosa Avenue Pavement Resurfacing Project City Project Number: CIP 16-174

CONSTRUCTION PROGRESS MEETING NO. 2



MINUTES

Contractor: All American Asphalt

DATE: September 25, 2018

CONTRACT SUMMARY

CONTRACT SUMMARY		NTP Date: September 17, 201		
Time	Working Days	Cost	Amount	
Total Original Contract Time (working days):	80	Original Contract Amount	\$2,160,864.46	
Approved non-compensable delay days:	0	Additional Amt. approved through CO No:	\$0	
Additional Time Granted through C.O. No:	0	Total Current Contract Amount:	\$2,160,864.46	
Total Current Contract Time (working days)	80	Value Processed through Pay Application #_:	\$0	
Working Days elapsed through meeting date:	6	Liquidated Damages to Date)	\$0	
Working Days Remaining	74			
Current Calculated Completion Date	01-18-2019	Balance to Complete:	\$2,160,864.46	

NO	DISCUSSIONS/CON	ACTION BY	DUE DATE	STATUS	
Α	Preliminary Matters:	N/A			
A.1	Introductions of Key Personnel & Sign-in Sheet		N/A		
A.2	Project Overview This project will consist of street improvements ald St. and Greenwich Village Road consisting of the final Cold-milling 3.5 inches Asphalt concrete (AC) leveling course Pavement fabric Removal and replacement of curb and green Construction of PCC cross-gutters Removal and replacement of curb ramps Install Decomark and Duratherm Install bus shelters Traffic signal modification Construct bulbouts Install street furniture Signing and striping Double adjust manholes?	N/A			
A.3	Overview of Schedule & Working Hours: A start date for the project will be determined Construction Hours: A. Weekdays 8:00 AM to 6:00 PM. These per the specifications, unless otherwise a City's Schedule: City Hall is closed every other available. Holidays during this Contract are: Labor Day Columbus Day Veterans Day Thanksgiving Christmas New Years Day	authorized by the City.	N/A		
A.4	Chain of Communication & Emergency Contact		N/A		





NO	DISCUSSIO	ACTION BY	DUE DATE	STATUS	
	Lucho Rodriguez, P.E. Deputy City Engineer 1315 Valley Drive Hermosa Beach 90254 Irodriguez@hermosabch.org Contractor: John Manly Public works Foreman	John A. Wolitarsky AndersonPenna Partners, Inc. 1960 E. Grand Avenue, Suite 300 El Segundo, CA 90245 Cell: (949) 339-9154 jwolitarsky@andpen.com			
	All American Asphalt. 400 East Sixth Street Corona, CA. 92879 Phone: (981) 757-8159 Email: imanly@allamericanasphalt.co	om			
A.5	Contractor's Representative To be determined Public Works Foreman will be the point of contact for the project	n will be the contractor's representative and	AAA		
A.6	Meeting Minute Format The meeting minutes will follow the form list of all meeting attendees. The meeting	at of the meeting agenda and will include a	APP		
В	Local Services & Permit Coordination				
B.1	City of Hermosa Beach Encroachmen -Notice with city	t Permit and City license required	AAA		
B.2		that affects their operations or the roadways.	AAA	As Applicable	
В.3	Fire / EMT/Hospital The Fire Department must be notified of roadways.	any work that affects their operations or the	AAA, APP	As Applicable	
B.4	Street Sweeper City to halt street sweeping at construction	on areas.	City		
C	Utility Coordination				
C.1		hat affects their services and/or property.	AAA	As Applicable	
C.2	Electrical All utilities must be notified of any work to	hat affects their services and/or property.	AAA	As Applicable	
C.3		hat affects their services and/or property.	AAA	As Applicable	
C.4	Phone / Data All utilities must be notified of any work to	hat affects their services and/or property.	AAA	As Applicable	
D	Public Relations and Notifications				
D.1	Construction Notices / Public Notifica Four CMS Signs at project beg	tions / Flyers/ CMS Sign(s) pinning: one at each end of project section	AAA City APP	ASAP	
D.2	PR Mitigation Measures Daily clean-up of project, with special ca weekend.	re that nothing is left unfinished over a	City	N/A	
D.3	Truck Route Approved truck route given to contractor	(see attached to Meeting No 2)	City		
E	Safety & Security		-		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
E.1	Health & Safety Plan (HASP)	AAA		
E.2	Traffic Safety / Control Devices/ Signs The current WATCH Manual must be used for traffic safety, control devices, and signs as per S-1.05	AAA		
E.3	Trench Safety & Shoring	N/A		
E.4	Security	AAA		
F	Contract Administration			
F.1	NTP Notice to Perform start date was September 17, 2018			CLOSED
F.2	Establishment of Contract Time and Completion Date Estimated project end date is January 18, 2019.			
F.2.1	Liquidated Damages:			
F.3	Schedule - Contractor's Project Schedule Revised schedule is needed from AAA that reflects work on strand and curb ramps.	AAA	ASAP	
F.4	Look Ahead / Progress Schedule Updates Weekly look-aheads must be provided and the progress schedule must be updated on a monthly basis.	AAA	Weekly	
F.5	Sub-contracts –		;	
F.5.1	Subcontractor List			
F.5.2	Written approval required for substitution.			
F.6	Documentation and tracking controls			
F.6.1	Protocol: All communications shall be through Construction Manager John Wolitarsky	All		
F.6.2	Naming Convention: All email subject lines must start with "CIP 16-174 –" and then include the topic of the email.			
F.6.3	Photo / Video Documentation: A photo and video survey is required prior to the start of construction.	AAA	Prior to Construction	
G	Contract Compliance			
G.1	Paperwork and Reporting requirements: Contractor's Daily Reports – must report daily manpower, equipment and materials (delivery tickets). Prior week submitted each Monday to John Wolitarsky (electronic submittal preferred). Hours and classifications must match certified payrolls exactly.	AAA	Completed Daily, Submitted Weekly	
G.1.1	Certified Payrolls Contractor to submit weekly by mail to Project CM	AAA, City, APP	Monthly	
1	Change Orders - See PCO Log (None to date):	-00000 MBO) -
1.1	Process for Change Order Requests An RFI must be submitted regarding the item or work of concern, and then a CO must be requested. A CO approved in order to receive payment. If work is completed prior to a CO being finalized and approved, there will be no payment for that work.	AAA, City, APP		
1.2	Claims and Protests Notification Requirements			
1.3	No CO / No Payment] =		
J	Submittals – See Submittal Log			
J.1	Transmission of Submittals: Transmission of submittals will continue as it has been2 submittals for Duratherm	AAA		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
	-Traffic Poles -Bus Shelter – Transportation companies using Hermosa Ave have been notified of construction -Trash Bins -Fire Hydrants			
	-AAA to send submittal for High/Early concrete mix in case it is needed.			
J.2	Installation at Contractor's Risk Any installations completed prior to the approval of a submittal are installed at the Contractor's risk.	AAA		
K	RFI's - See RFI Log			
K.1	RFI Process: RFIs must be submitted to the Construction Manager, John Wolitarsky, who will coordinate the response to the RFI. A current RFI log was distributed at this meeting.	AAA, APP		
L	Project Payments			
L	Progress / Final Payments The contractor shall be entitled to full payment of only the actual quantities of contract items constructed in accordance with the plans and specifications. No payment will be made for materials on hand but not incorporated in the work. The contractor should refer to the "Progress Payments and Retention" section of the Contract for the Progress Payment Schedule.			
L.1	Schedule of Values: Per bid schedule	AAA		
L.2	Quantity Measurement: Quantity measurements must be agreed upon by the Contractor, Inspector and Construction Manager on a monthly basis prior to progress payments.	AAA City APP	Monthly	
L.3	Documentation Requirements There will be a checklist of requirements that the Contractor must fulfill prior to approval of monthly progress applications, such as: certified payroll, as-built mark-ups, updated progress schedule, approved traffic control, clean work areas, agreement on status of change orders, etc.	AAA APP		
L.3.1	City backup requirements Material Delivery Tickets: Lien Releases: T&M Items CPRs and Other Monthly Reporting Documents			
L.3.2	As-Builts: As-builts must be updated and approved by the City Construction Manager on a weekly basis, and a final set of as-built drawings must be submitted prior to filing the Notice of Completion. As-Builts will be discussed at the weekly Progress Meetings. See Submittal Log	AAA	Weekly	
L.3.3	Final Payment / Release of Retention			
M	Field Operations and Quality Control			
M.1	NPDES Compliance Water pollution control and other environmental issues shall conform to Section 7- 1.01 of the General Provisions. In addition, the contractor shall comply with the BMP Package submitted to and approved by the City.	AAA		
M.2	Construction and Demolition Waste Management Plan An approved construction and demolition waste management plan must be followed.	AAA		
M. 4	Project Site Maintenance The project site must be maintained and cleaned on a daily basis since the facility is in use during construction.	AAA		





NO	DISCUSSIONS/COMMENTS	ACTION BY	DUE DATE	STATUS
M.5	Construction Staging Areas AAA has obtained staging area from Edison	AAA		Closed
M.6	Survey Monuments per S-1.19 - CC survey, include strand	AAA		
M.7	Inspection and Testing All inspection and testing must be completed and must be shown on the project schedule.	City		
M.7.1	Call-out Requirements 72 hour notice is required for call-outs.	AAA		
N	Project Closeout			
N.1	As-Builts: The Contractor shall maintain and submit "As Built" drawings to the City prior to filing of Notice of Completion. All "As Built" changes shall be maintained on one master copy and approved and initialed weekly by the City Construction Manager prior to implementation in the field.	AAA		
0	Questions / Comments / Contractor's Items for Discussion City to look into providing AAA with parking permits	N/A		
Z.	WEEKLY/BI-WEEKLY MEETINGS:			
Z.1	Next Construction Progress Meeting: 10-02-2018, at 10:00 AM	ALL		

CONSTRUCTION PROGRESS MEETING No. 02

September 25, 2018	Hermosa Aveni		
Name	Organization	Phone Number	E-Mail
John Wolitarsky	Anderson Penna Partners	949-339-9154	jwolitarsky@andpen.com
John Manly	All American Asphalt	951-553-8354	[manly@allamericanasphalt.com]
Ben Johnson	All American Asphalt	951-232-3953	bíohnson äallamerican asphalt.com
Jorge Rangel	All American Asphalt	951-570-3021	
Tedd Simen	All American Asphalt	951-757-8064	tsimon@allamericanasphalt.com
Lucho Rodriguez	City of Hermosa Beach	310-318-0210	lrodríguez@hermosabch.org
Dana Hutchens	Anderson Penna Partners	949-416-9382	dhutchins@andpen.com
Glen Kau	City of Hermosa Beach		<u>akav@hermosabch.ora</u>
7			

